

Minutes

Present: Councillors;

A Fleming, P Dutton (Chair), K Greenberg, A Payne, D Thomas, M Took, D Wollweber

In Attendance: N Rees (Town Clerk), no members of the public

1. **Apologies:** None
2. **Declarations of interest:** Non-pecuniary interests: Cllr Fleming for 5c, Cllr Dutton for 5c
3. **Minutes:** The minutes of the meeting held on the 3rd October, 2016 were accepted as a true record.
4. **Matters arising from the minutes:** There were no matters arising.
5. **Planning Applications:** To consider the following:
 - a) **DC/16/4145/COU** - 47 Thoroughfare Halesworth Suffolk IP19 8AU, Change of Use from A2 to B1 for the offices and A1 for the shops. Recommend **Approval**.
 - b) **DC/16/4287/COU** – Caravan Park, The Triple Plea, Broadway, Halesworth, Change of use - Proposed Caravan/Camping site for 20 touring caravans and 5 camping pitches. With WC/Shower building and associated access roads and landscaping. Recommend **Approval with the proviso that every effort should be taken to reduce the impact of noise on the nearest neighbours**.
 - c) **DC/16/3091/FUL** – Old Rectory, Rectory Street, Halesworth - Three bay cartlodge with two open and one enclosed bay. The back wall and the walls of the enclosed bay to be built of brick. A green house to be built on west wall as a lean-to. This is to be built on the site of old building on map. Recommend **Approval**
 - d) **DC/16/4340/TEL** - Proposed removal of payphones – Bungay Road, Halesworth. Recommend **Approval**
 - e) **DC/16/4341/TEL** - Proposed removal of payphones – London Road, Halesworth. Recommend **Approval**
 - f) **DC/16/4344/TEL** – Proposed removal of payphones – Outside Halesworth Labour Club, Station Rd, Halesworth Recommend this application is **REFUSED** on the grounds of public safety. It is in a strategic position with regard to public transport and there is evidence that this phone box is used regularly.
 - g) **DC/16/4426/TCA 62** - Thoroughfare, Halesworth – Fell Sycamores. Recommend Approval

6. **Correspondence:**

Planters in the Thoroughfare: The Clerk confirmed that there had been an application for two additional planters outside Foliar and ASD in Bridge Street with a plan showing the locations. It was believed that this was primarily to discourage parking. ASD and Foliar would purchase, manage and maintain the planters at their cost and would also liaise with Halesworth in Bloom. Suffolk Highways had asked HTC to consider accepting a licence agreement for the Planters. The committee had no objections but this would be taken to the next Town Development committee meeting for final approval. It was agreed that the Clerk would contact Highways to ask them what the arrangements were for Gazebos and similar temporary structures in the Thoroughfare.

Saxon Way Bridge: It was noted that some posters had either been blown off or ripped off and had ended up in the river. In the light of discussions about managing the posters, it was agreed that a set of rules should be drawn up. The rules could take effect from January 2017 and then displayed on the bridge giving plenty of notice for anyone wishing to put posters up on the bridge. The rules should take in to account whether the event was in the town, how long it could be displayed and what type of advertising would be acceptable.

The Committee received and noted the **Strategic Evaluation** document written by Cllr Dutton and it was agreed that this should be circulated again to the Council members for comments by the 7th November.

The meeting was closed at 1.27pm