



Present: Councillors;
A Fleming, K Forster, K Greenberg (Chair)

In Attendance: N Rees (Town Clerk)

Minutes

1. **Apologies:** Cllrs; D Thomas, S Leverett, A Payne, M Took
2. **Declarations of interest:** To receive declarations for pecuniary and non-pecuniary interests.
3. **Minutes:** The minutes of the meeting held on the 17th July 2017 was accepted as a true record.
4. **Matters arising from the minutes.** There no matters arising.
5. **Planning Applications:** To consider the following:
 1. DC/17/2491/LBC - Listed Building Consent - To install vertical flue for central heating - 80 Chediston Street Halesworth Suffolk IP19 8BJ. The Committee had no objection but it was noted that the application had already been approved.
 2. DC/17/3062/ - Non-Illuminated Advertisement Consent - Removal of fascia and replace with new - 13 Thoroughfare Halesworth Suffolk IP19 8AH. The Committee **recommended approval.**
 3. DC/17/3186/LBC - Listed Building Consent - Removal of fascia and replace with new non-illuminated fascia - 13 Thoroughfare Halesworth Suffolk IP19 8AH. The Committee **recommended approval.**
 4. DC/17/3116/COU - Change of Use from A1 to B1(a) office and the creation of a small meeting room on the ground floor - 5 Market Place Halesworth Suffolk IP19 8BA. The Committee **recommended refusal on the grounds of the importance of preserving the retail structure of the Market Place to encourage visitors to this area of the town and to support the existing retail businesses (Local Economy & Planning Policy).**
 5. DC/17/3117/LBC - Listed Building Consent - Change of use from A1 to B1(a) office and the creation of a small meeting room on the ground floor - 5 Market Place Halesworth Suffolk IP19 8BA. The Committee **recommended refusal as above.**

6. DC/17/3363/TCA - Car park rear of PH- 1 X Conifer fell to ground level - Tree impeding delivery lorries and contains too much deadwood in middle of tree to allow a reduction - White Swan 4 London Road Halesworth Suffolk IP19 8LH. The Committee **recommended approval**.
 7. DC/17/3426/TCA – Rear garden 1 x Prunus – Crown reduce and shape by approx. 30% to let in light and maintain tree health – The Barn, 53A London Road, Halesworth, IP19 8LS. The Committee **recommended approval**.
 8. DC/17/3082/PNH - Prior Notification (Householder) - Single storey, mono-pitched roof extension to accommodate an entrance hall/utility and w.c - 6 Churchill Road Halesworth Suffolk IP19 8JD. It was noted that did not require the Committee's approval.
 9. DC/17/3452/VOC - Variation of Condition No.2 of DC/16/1201/FUL - Construction of 1 No. house and 1 No. Chalet bungalow with detached double garage in grounds of Huntley House. Construction of a two-storey front extension and single storey link extension and double garage to Huntley house and conversion of existing building to domestic studio in association with Huntley House - To site temporary accommodation on plot RK4 for an elderly relative until plots RK2 & RK3 complete. - Huntley House Harrisons Lane Halesworth Suffolk IP19 8PX. The Committee **recommended approval**.
6. **S106/S111/CIL** – An update on expiry dates. The expiry dates were noted from the last minutes (10th October, 2017 for £956 and the 1st January 2018 for £487). The Clerk explained that GAPPA had already allocated funds for a picnic bench and therefore other ideas were needed for s106 monies. It was agreed that the Clerk would ask Millennium Green if a picnic bench along the cycle way was of interest. The Clerk would also chase Waveney Norse on the costs of installing gates on the Skateboard Park and Cllr Fleming would chase Chris Ames on his report of the other open space/play areas in the town.
7. **Correspondence** – To consider any correspondence. The Clerk read out an email from Anglian Water which attempted to explain, that the surface water and foul water systems were capable of dealing with the additional fifteen properties in Old Station Road. The Clerk was copied into the email by a resident who had raised the question after flooding had occurred in Wissett Road. District Cllr Tony Goldson was also copied in to the email. Anglian Water's explanation suggested that blockages were the reason for the recent flooding in Wissett Road and not a lack of capacity. They had quoted water usage figures for the additional properties and the total capacity of the system but it did not mention the current usage. The email stated that they would be conducting surveys on the system in the near future. It was agreed the Clerk would write to ask for clarification on the figures and request whether members of the Council could be present at the time of the survey.

The meeting was closed at 11.10 am