



Present: Councillors;
P Dutton, A Fleming, K Forster, K Greenberg (Chair), S Leverett, A Payne, M Took

In Attendance: N Rees (Town Clerk), 4 members of the public

Minutes

1. **Apologies:** Cllr D Thomas, Cllr D Wollweber
2. **Declarations of interest:** None received.
3. **Minutes:** The minutes of the meeting held on the 19th June 2017 was accepted as a true record with the amendment to correct the MP's name to Thèrèse Coffey.
4. **Matters arising from the minutes.**
5. **Planning Applications:** To consider the following:
 - i DC/17/2619/FUL - 1) Demolish existing east side conservatory 2) Build new extension (bedroom 1) within the area that was the conservatory 3) Extend kitchen along North wall to be in line with the main part of the existing property footprint 4) Re-roof over the new kitchen area 5) Open up wall between kitchen and lounge making an open plan kitchen / dining area 6) Construct small porch area within revised kitchen area 7) Reconfigure existing toilet area internally becoming a utility room 8) Transform the unused loft space into an art studio with welfare facilities including 3 Velux windows 9) Move existing bathroom into the bedroom area, converting the old bathroom space into a means of access to the loft 10) Build veranda along South elevation 11) Add a slim window within the loft space along the South elevation - Wayside Rectory Street Halesworth Suffolk IP19 8BP. It was RESOLVED that the Committee recommended approval.
 - i DC/17/2752/TCA - Car park rear of site - 1 x Sycamore - Fell to ground level. - The White Swan London Road Halesworth Suffolk IP19 8LH. It was RESOLVED that the Committee recommended approval.
 - ii DC/17/2691/DRC - Discharge of Condition Nos. 4, 6 and 7 of DC/09/1151/LBC - Listed Building Consent - Construction of a single storey rear extension, refurbish rear dormer window and installation roof light and replacement windows to rear, replacement of front door and internal alterations to create a shower-room and bathroom – pre-commencement site visit, sample brick panel and full materials specification and schedule - 4 Holton Terrace Holton Road Halesworth Suffolk IP19 8HA. It was RESOLVED that the Committee recommended approval subject to all listed conditions being met.

6. **CIL, s106 & s111:** An update on the critical dates for advising the TDC. It was noted that the Town Development Committee would be responsible for the how the monies would be spent but the Chair wanted to draw attention to the expiry dates to ensure that the available funds were claimed in time. The first expiry date was on the 10th October, 2017 for £956 and the next expiry date was on the 1st January 2018 for £487. There were various suggestions for using the s106 monies which included a larger bin for the new play area, refurbishment, removal or replacement of the Teen Shelter, litter bins on the railings in the Skateboard Park, vandal proof bin by the Teen Shelter, picnic tables, etc. It was RESOLVED to ask the Council to give the Town Development Committee devolved powers to enable decisions on CIL, s106 & s111 to be actioned by the Clerk without having to refer back to the Council. It was noted that the S106 monies had to be spent in open spaces, e.g. the Town Park. Recently, Halesworth in Bloom had added three additional benches in the park and it was therefore getting difficult to think of other uses for the s106 monies. The Chair suggested that the Council could ask for ideas from the public and it was agreed to refer this to the Communications Working Group.
7. **Correspondence** – There was no correspondence to consider.

The meeting was closed at 6.29pm