



Minutes

Present: Councillors;

A Fleming, P Dutton (Chair), A Payne, M Took, D Wollweber

In Attendance: N Rees (Town Clerk), Cllr D Thomas, no members of the public

1. **Apologies:** Cllr K Greenberg
2. **Declarations of interest:** There were no declarations of interest.
3. **Minutes:** The minutes of the meeting held on the 21st November, 2016 were accepted as a true record.
4. **Matters arising from the minutes.** The Committee received and noted the proposed procedures to enable certain applications to be delegated to the Clerk as agreed at the last meeting. The Chair, Cllr Dutton, confirmed that the procedures would be integrated into the committee's 'terms of reference' but would take immediate effect.
5. **Planning Applications:** To consider the following:
 1. DC/16/4892/FUL – Replacement of a single storey rear extension – 5 Swan Lane, Halesworth. RESOLVED that the Committee **recommended approval**
 2. DC/16/4860/FUL – Construction of Orangery to rear elevation – 27 Holton Road, Halesworth. RESOLVED that the Committee **recommended approval**
 3. DC/16/3920/FUL – Retrospective Planning Application – Replacement front windows – 8 Swan Lane, Halesworth. The Committee sought advice from WDC's Conservation officer as the building was located in the Conservation area. It was noted that the windows were not in keeping with the style of windows in neighbouring properties and therefore **could not approve the application** for this reason. The Committee recommended that this application was decided by WDC.
6. **Correspondence** – To consider any correspondence.
 - a) The Committee noted that the land known as Dairy Farm had been sold to Badger Builders.
 - b) The Clerk confirmed that it had not been possible to arrange a date with Hopkins Homes before Christmas. A date would be arranged in January.
 - c) Cllr Anne Fleming drew attention to the public consultation for Sizewell C at the Rifle Hall on the 15th December. Residents had received notification in September but HTC would advertise it on the website and via mail chimp and the Clerk had put an A board in the Thoroughfare.