

Halesworth Town Council's Privacy Policy

We are committed to safeguarding the privacy of our website visitors; this policy sets out how we will treat your personal information.

(1) What information do we collect?

We may collect, store and use the following kinds of personal data:

- (a) Statistical information about your visits to this website (including your IP address, geographical location, browser type, referral source, length of visit and number of page views).
- (b) Any other information that you choose to send to us

(2) Cookies

A cookie consists of information sent by a web server to a web browser, and stored by the browser. The information is then sent back to the server each time the browser requests a page from the server. This enables the web server to identify and track the web browser.

We do not use cookies to keep track of activity whilst you navigate the website however cookies are retained by your web browser. Session cookies will be deleted from your computer when you close your browser. Persistent cookies will remain stored on your computer until deleted, or until they reach a specified expiry date.

Most browsers allow you to refuse to accept cookies, this may however, have a negative impact upon the usability of many websites.

(3) Using your personal data

Personal data is not retained by this website unless you have subscribed to our newsletters. You will have received our email requesting consent to continue to hold any personal information in accordance with the General Data Protection Regulations 2018.

We will not, without your express consent, provide your personal information to any third parties for the purpose of direct marketing.

(4) Disclosures

We may disclose information about you:

- (a) To the extent that we are required to do so by law
- (b) In connection with any legal proceedings or prospective legal proceedings
- (c) In order to establish, exercise or defend our legal rights

Except as provided in this privacy policy, we will not provide your information to third parties unless you expressly agree to such transfers of personal information.

(6) Security of your personal data

We will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

We will store all the personal information you provide on our secure, password and firewall protected servers.

We are unable to guarantee that data transmission over the internet is secure but we will take all reasonable precautions.

(7) Policy amendments

We may update this privacy policy from time-to-time by posting a new version on our website. You should check this page occasionally to ensure you are happy with any changes.

(8) Your rights

You may instruct us to provide you with any personal information we hold about you.

(9) Third party websites

The website contains links to other websites. We are not responsible for the privacy policies or practices of third party websites.

(10) Updating information

Please let us know if the personal information which we hold about you needs to be corrected or updated.

(11) Contact

If you have any questions about this privacy policy or our treatment of your personal data, please write to us by email clerk@halesworthtowncouncil.org.uk