



HALESWORTH TOWN COUNCIL
Communications Committee Meeting
Monday 23rd October 2017 10am

Waveney Local Office
London Road
Halesworth

Present: Councillors; D Wollweber (Chair) K Greenberg, A Fleming and P Dutton.

In attendance; P Welby (assistant Clerk)

Minutes

1. **Apologies** – Cllr Leverett.
2. **Declarations of interest:** Cllr Fleming for item 7 also involved through ESTA.
3. **Minutes of previous meeting** – The minutes of the meeting held on the 4th September 2017 were accepted as a true record.
4. **Matters arising from the Minutes** – any matters arising are covered on the agenda.
5. **Questions for District Cllrs** – These questions would be asked on behalf of the Communications Committee.
 - To send the Council's comments on WDC's parking review and ask for their views on the parking review.
 - Given that WDC's Local Plan has identified a potential problem of balancing the demography in what will become the second largest market town in Suffolk, how are District Cllrs going to represent at a cabinet level Halesworth's concerns at the increased strains on an already under pressure set of services?
 - What the District Cllrs views on the best future use of the Patrick Stead Hospital building if it closes as a health centre.Clerk to forward these questions to Cllrs Goldson and Smith.
6. **Screen at the Library** – The screen has been lowered and now tilts downwards. It is hoped that this will now be easier to read.
7. **Barrow Crossing** – The Town Council received a letter from Network Rail regarding surveys conducted on the Barrow Crossing showing that there were 278 incidents of misuse in nine days. Network Rail have warned that they will be conducting another survey in November hoping that user behaviour improves so that the crossing can remain open. Cllr Fleming reported that ESTA (East Suffolk Traveller Association) will conduct their own survey to compare data. Clerk's Office to email Network Rail contact to ask if the Council can view the CCTV footage. Cllr Dutton suggested that a leaflet drop around Bramblewood Way and Dairy be organised to remind crossing users to use the crossing within the guidelines. Cllr Wollweber also suggested putting a poster at Cutler's Hill surgery to remind those people who use that route to access the surgery.
Clerk to design leaflet for Dairy Hill/ Bramblewood Way drop, email Network Rail contact and to send out an email to those on the mailing list to inform residents that a survey will be done in November.
8. **Town Noticeboards** – The MALT trail has offered to fund a copy of the 'Welcome to Halesworth' noticeboard to be placed at the Station. Cllr Wollweber suggested that a 'you are here' arrow and 'this way to town' arrow be added to the map. The MALT trail can fund the board but the Council will have to fund the posts. Cllr Wollweber will contact Simon Raven and discuss the possibilities of the additions to the map and costs of posts. The Clerk's office has emailed a representative of Millennium Green to discuss their requests of extra signage and to try to arrange a meeting. Cllr Greenberg proposed that the meeting discuss Millennium Green's application for S106/CIL money for a lawnmower and changes to the

White Bridge layout in order to make it more user friendly for buggies and wheelchairs, as well as the extra signage and to help them with the application process. This was seconded by Cllr Fleming. All approved.

9. **Website/Mailing list** – Cllr Wollweber stressed the importance of sharing information with Cllrs first before putting out through the mailing list and sharing on the website. Cllr Dutton suggested that the Council's response to the WDC parking review be placed on the website and the Halesworth Community News press releases. This was agreed.
10. **Social Media** – The Council has been looking at Facebook to see whether it is possible to use it as an information source only. The Clerk's office is still exploring this possibility.
11. **Correspondence** – The letter from Network Rail was discussed at point 7.