



**HALESWORTH TOWN COUNCIL**  
**Communications Committee Meeting**  
**Monday 13<sup>th</sup> November 2017 6pm**

The Day Centre  
Waveney Local Office  
London Road  
Halesworth

Present: Councillors; D Wollweber (Chair) K Greenberg, A Fleming, S Leverett and P Dutton.

In attendance; One member of the public and P Welby (assistant Clerk)

## **Minutes**

1. **Apologies** – There were none.
2. **Declarations of interest** – Cllr Leverett 6, Cllr Fleming 6.
3. **Minutes of previous meeting** – Cllr Leverett pointed out two typos in the minutes. Dairy Hill not Dairy Hill and ‘a survey will be done’ not ‘down’. The Clerk will correct these. The minutes were then approved by those Cllrs who were present.
4. **Matters arising from the Minutes** - There are none.
5. **Questions for District Cllrs** – The Cllrs discussed the answers provided by Cllr Goldson to the previous questions. The Cllrs discussed Cllr Goldson’s answer to the future of the Patrick Stead Hospital. He stated that it is too soon to discuss the potential uses if the hospital shuts. Cllr Leverett stated that this was not the case as plans and ideas would need to be in place to move as soon as the hospital closes. Cllr Dutton agreed and stated that any group formed would have to be similar to the one in Southwold and not run by the Council. Cllr Wollweber will make contact with the League of Friends again for an update. Cllr Fleming asked the Clerk to circulate the information from Southwold again. It was agreed to ask Cllr Goldson for a more detailed update of PSH the Rayner Green centre and which departments were involved in the discussions.
6. **Barrow Crossing** – East Suffolk Travellers Association has conducted its own user survey of the Barrow Crossing and will supply the results to the Council when the data has been processed. The Clerk has written to Network Rail to arrange a meeting with a representative and to Greater Anglia regarding a reminder announcement at Halesworth about crossing after the train has left the station and to ask that drivers do not wave passengers across in front of trains. The Committee thanked Cllr and Mr. Fleming and Mr. and Mrs. Gagg for their help in delivering the leaflets to Dairy Hill and Bramblewood Way.
7. **Town Noticeboards** – Simon Raven has agreed to put a ‘Welcome to Halesworth’ style map at the station and has agreed to add a ‘you are here’ arrow and directional arrows to the Town to the map. Cllr Wollweber will meet with Simon Raven to finalise.
8. **Website/Mailing list** – Cllr Wollweber reported that some events are not appearing on the diary section of the website when added to the calendar. Clerk to check.
9. **Social Media** – Cllr Wollweber is to meet with the Clerk to explore the possibility of an information only Facebook page. Cllr Wollweber also raised the possibility of changing the format of the minutes from Council meeting to include a column with Cllrs initials in to show who is responsible for an action point. It was resolved to bring this to the monthly meeting for discussion.

10. **Correspondence** – A member of the public had requested that photos and a bio of each Cllr appear on the noticeboard in the Town so that residents can identify their Cllrs. Cllrs agreed that this information was on the website and did not need to be repeated on the noticeboard. The Clerk then brought five emails to the attention of the Committee regarding the removal of the Teen Shelter. Cllr Wollweber read a press release concerning why the shelter was removed and the future possibilities of the shelter. This will now go onto the website, into the HCN, sent out via the Council's mailing list and also given to the Beccles and Bungay.