



HALESWORTH TOWN COUNCIL
Communications Committee Meeting
Monday 9th July 2018 5.30pm

Council Chambers
Waveney Local Office
London Road
Halesworth

Present: Councillors; D Wollweber (Chair) K Greenberg, A Fleming, M Took, P Dutton and K Prime.

In attendance; P Welby (assistant Clerk)

Draft Minutes

1. **Apologies** – There were none.
2. **Declarations of interest:** There were none.
3. **Minutes of previous meeting** – The minutes of the meeting on the 25th May 2018 were agreed and accepted as a true record.
4. **Matters arising from the Minutes** – Cllr Dutton asked whether any progress had been made on ordering a flag for the flag pole in the Town Park. The Clerk has yet to identify a supplier. Cllr Wollweber asked that another meeting be arranged at the end of July so the Forum can be discussed. This was agreed.
5. **Council's response to emergencies** – Cllr Prime raised the availability of the Council's emergency mobile phone. Cllr Wollweber asked that this be discussed at the next full Council meeting in September. Cllr Took said that the Council needed to be more proactive in situations like this and not wait to be contacted by SCC or WDC.
6. **100th Anniversary of the end of WW1** – Cllrs Wollweber and Fleming have met with a member of the British Legion and Reverend Rennard to discuss the centenary. There will be a church service and the museum will have an exhibition on regarding the stories behind the names on the war memorial.
7. **Town Noticeboards/signposts** – It was decided to go ahead with the defibrillator sign on the lamppost if WDC have no objections. Clerk to ask WDC and get quote from EPS for a double sign that can be fitted to a lamppost.
8. **Teen Shelter Notices** – It was discussed as to whether there needed to be signs in the park advising of by laws or asking park users to be respectful to other users and near by residents. Cllr Fleming asked whether any other parks in Suffolk display by laws. Clerk to check. Cllr Prime stated that she thought the signs were unnecessary as the users of the Teen Shelter knew that if they abuse the facility that it will have to be removed. Cllr Dutton proposed that the current by laws be checked and that a copy of them put on signs at the toilets and River Lane entrance to the park. This was seconded by Cllr Fleming. All in favour. Cllr Wollweber produced some ideas for casual signs for the skateboard park/teen shelter area asking for respect. The Committee were not keen on these so Cllr Wollweber will ask for ideas at his next meeting with the Apollo Centre.
9. **Website/Mailing list** – None
10. **Facebook Page** – Cllr Dutton asked that the items posted be spread across different days rather than many items on one day. The Clerk agreed to try and do this.

11. **Posters on railings** – The Clerks had had a tidy up of the Saxons Way bridge railings and taken down many posters that were either out of date or not entitled to be up there. The Clerk reported that many posters were put up without permission and it was just a case of having the time to take them down. Any poster taken down was not thrown away but held on to at the Clerk's Office. Cllr Prime asked whether the rules of the bridge could be on the Facebook page. The Clerk agreed.
12. **Planning application responses on the website** – It was agreed to put the links to major planning applications on the Facebook page.
13. **Music in the Park Event** – There would be no event this year but the Council would look at it again in September for next year.
14. **Questions for District Cllrs** – There were no questions this month.
15. **Correspondence** – The results from the Network Rail survey of the Barrow Crossing at the station in February had been sent to the Council along with pictures of people misusing the crossing. A representative from Network Rail will meet with the Council discuss the latest results. Meeting to be arranged. The Clerk has received permission to use the pictures from the survey in a campaign to draw people's attention to the fact that the crossing is still being misused.

Meeting closes at 6.20pm