## HALESWORTH COUNCIL FOUR YEAR FULL BUDGET PLAN

## **APPROVED - HTC Meeting 6th January 2025**

£1.25 per week increase (72%)

<--Balanced Budget-->

(new Public Toilets Reserve is a balancing item)

**Finance and Governance** 

Planning

Leisure and Environment

Assets and Services

A - General Income
Precept
ESC Grants - General
ESC Asset Transfer (estimated) £15,190 final payment in Y5
ESC Asset Transfer (captial paymetns) £30k final payment in Y5
Other grants - committed
Other Grants - sought
Interest Income
Donations
Miscellaneous
B - C.I.Levy Income/Expense
CIL Income
CIL General Expenditure
D - Grants and donations (out)
General Grants
E - Admin - Personnel
Salaries PAYE NI
Pension contributions (total)
New posts - total estimated full year costs
Payroll Services
Training - All
Travel expenses
Locum Fees (SLCC)
F - Admin - Office/IT
Postage
Office supplies
Office printer maintenance
Councillor IT Support

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Budget	YTD	Y/E Forecast	2025 to 2026	CURRENT AND YEAR 1 NOTES	Y2 2026 - 7	<b>Y3</b> 2027 - 8	Y4 2028 -9	
		TBI + 72%	2025 TBI = 4.38% Band D x 1932	Tax base increased by 3% (50 Band D properties) p.a. <- No per household increase ->				
166,990	167,400	167,400	300,350	£155.46 per household (currently £90.46)	309361	318641	328201	
0	0	0	0					
53,752		0	43,500	Pk & Open Spaces + Toilets + Rent + Bridge	35660	30870	23030 *	
			16,000	London Road windows				
37,630	37,630	37,630	0	Wayfinding LUF x2 + SCC Community Hub				
0	0	0	0					
4,000	3,682	7,000	4,000		3,000	2500	2500	
5,000	5,098	5,098	0					
0	185	0	0					
90,000	<b>16,288</b> 0	<b>16,288</b> 0	215,000	ESC CIL report - £200k Chediston St. See individual (CIL) cost codes below				
-30,000	-29,902	-29,528	-35,000	Unchanged since 2020	-35000	-35000	-35000	
				Minimum 4% inflation increase as required				
-97,100	-54,052	-90,500	-92,700	Adjusted for s/t extra hours + NI & pay increases	-96408	-100264	-104275	
-14,000	-14,485	-23,000	-24,000	As above	-24960	-25958	-26997	
			-35,000	MC SCP 22/ MO SCP 7	-36400	-37856	-39370	
-162	-242	-242	-280		-300	-312	-324	
-1,500	-1,242	-1,500	-1,500		-1560	-1622	-1687	
	0	0	0		0	0	0	
0	0	0	0	Covered by Staffing EMR	0	0	0	
					0	0	0	
					0	0	0	
-100	-4	-20	-100		-104	-108	-112	
-300	-1,235	-1,300	-1,500	Virement required	-1560	-1622	-1687	
-1,560	-164	-450	-1,500	Includes EMR depreciation provision	-1560	-1622	-1687	
-800	-780	-800	-2,000	Proposed provision of MS365	-2080	-2163	-2250	

F - Admin - Office/IT (continued)
Phone/Broadband charges
Website / Email
Office IT Support
IT Reserve
Office Equipment
G - Admin - Aud & Acc
Internal Audit Fees
External Audit Fees
Accounting software fees
Internal Control/Audit review (outsourced)
H - Admin - Other
Insurance (inc new assets)
Annual Subscriptions
Bank charges
Election EMR
Risk Management
Sundry items/Meeting expenses
Chair's Budget

<>			FOUR YE	AR BUDGET FORECAST		>	
Budget	YTD	Y/E Forecast	2025 to 2026	CURRENT AND YEAR 1 NOTES	Y2	Y3	Y4
-1,460	-1,840	-2,500	-2,000	Cancellation of BT contract	-2080	-2163	-2250
-2,100	-2,535	-3,000	-3,000		-3120	-3245	-3375
-1,000	-918	-1,600	-1,500		-1560	-1622	-1687
	0				0	0	0
-1,000	-1,235	-1,400	-1,000		-1040	-1082	-1125
					0	0	0
-475	-557	-557	-600		-624	-649	-675
-665	-840	-840	-950		-988	-1028	-1069
-1,000	-420	-1,089	-1,150	Scribe Accounts and Allotments	-1196	-1244	-1294
0		-700	-700	Alternative - nominated councillor??	-728	-757	-787
					0	0	0
					0	0	0
-4,500	-386	-4,000	-5,000		-5200	-5408	-5624
-1,330	-1,257	-1,600	-1,600	Includes SLCC	-1664	-1731	-1800
-250	-213	-300	-350		-364	-379	-394
-500	0	0			0	0	0
-1,000	0	-500	-1,000	Emergency planning & business continuity	-1000	-1000	-1000
-1,000	-979	-1,000	-1,000		-1000	-1000	-1000
0	-15	-15	-100	Donations,etc.	-100	-104	-108

I - Planning
Specialist fees
High Street maintenance & improvements
J - Highways
Signage maintenance/reserve
VAS installation
High St improvements Bollards & Wayfinding
Wayfinding - LUF Grants (see General Income)
Wayfinding Hardware Project CIL

<>			FOUR YE	AR BUDGET FORECAST>	Y2	Y3	Y4
					0	0	0
0	0	0	0		0	0	0
-6000	0	0	-3,000		-3120	-3245	-3375
					0	0	0
					0	0	0
	-45	-45	-1,000	Estimate - quote requested	-1040	-1082	-1125
	0		0		0	0	0
-13,125	-13,486	-13,486	0	Completed	0	0	0
-27,877	-27,877	-27,877	0	Completed	0	0	0
-35,000	-27,148	-32,000	0	Completed	0	0	0

Ige underpinning  › Equipment repair tepark (CIL)  GA/Basketball Court (CIL)  ›› Park / Open Spaces maintenance tive Lights  / Area development (CIL) th Development nate Conference Income nate Conference Expenditure e maintenance programme ches/bins t control / Consumables
tepark (CIL)  GA/Basketball Court (CIL)  on Park / Open Spaces maintenance  tive Lights  / Area development (CIL)  th Development  nate Conference Income  nate Conference Expenditure  e maintenance programme  ches/bins  t control
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t control
/ Consumphiles
Consumables
ety Inspections
v Projects - grants to be sought
- L&E/Community Partnerships
Funding
L&E / Events & Promotion
rism
tal Marketing
n Twinning (from reserve)
ertising/Promotion
c Duties
v Events
n Marketing
nts Reserve (other)
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<>				FOUR YE	AR BUDGET FORECAST	>		
	Budget	YTD	Y/E Forecast	2025 to 2026	CURRENT AND YEAR 1 NOTES	Y2	Y3	Y4
					Awating survey estimate / ESC to cover costs	0	0	0
	0	0	0	0	EMR	0	0	0
	-30,000		0	-120,000		0	0	0
	-65,000	0	0	-65,000	plus £15k Capital Reserve	0	0	0
	-22,836	-1,075	-1,075	-18,965	Based on ESSL quote	-19724	-20513	-21333
		-50	-2,000	0	From EMR	0	0	0
	-65,000	0	-10,000	-55,000	CIL- Includes £15,000 technical review	0	0	0
	-10,000	-1,000	-5,100	-10,000		-10000	-10000	-10000
	1,600	2,335	2,335	3,000		3120	3245	3375
	-6,100	-1,495	-2,000	-6,000	Delivery of CC commitments	-6240	-6490	-6749
	-2,000	-61	0	-2,000	Planned ongoing programme	-2080	-2163	-2250
		0	0	0	Park Equipment EMR	0	0	0
		0	0	-500	Estimate	-520	-541	-562
		0	0	-500	Estimate	-520	-541	-562
		0	0	-1,000	Estimate	-1040	-1082	-1125
			0	0		0	0	0
						0	0	0
						0	0	0
						0	0	0
						0	0	0
						0	0	0
						0	0	0
	-4,725	-5,225	-5,225	0	Completed	0	0	0
	0	-442	-442	0	EMR	0	0	0
	-2,000	-2,845	-3,100	-5,000		-5200	-5408	-5624
	0	0	-100	0	EMR	0	0	0
	0	0	0	-5,000		-5200	-5408	-5624
	-17,440	-7,821	-11,400	0	2025 salary included as part of new post above	0	0	0
	-5,000	-2,992	-3,995	-5,000	Joint Market Town Events Adminstration	-5200	-5408	-5624
				0		0	0	0

O - A&S/ Assets
Professional Fees
White Bridge
Flagpole maintenance
Station Building (income)
Station Building maintenance
Station Building end of lease expenditure (CIL)
Bus Shelter maintenance
Street Furniture
CCTV & Town Broadband
London Rd Refurbishment +Reserve)
London Road Cleaning
Community Hub Rent (new)
London Rd / Community Hub utilities
Market Regeneration
CIL re Community Hub plus SCC contribution
Memorial Garden refurbishment
Memorial Garden maintenance
VAS Management
Town Park Bridge RESERVE (new)
P - A&S / Services
Market Income
Market Expenditure
Allotments Maintenance
Allotments Income
Allotments Water Rates
Public Toilets maintenance
Public Toilets Reserve (new)
Defibrillator(s)
VAT to claim

TOTAL to/from Gen or E/M Reserves

<cur< th=""><th>RENT YEAR</th><th>&gt;</th><th>FOUR YE</th><th>AR BUDGET FORECAST</th><th>&gt;</th><th></th><th></th></cur<>	RENT YEAR	>	FOUR YE	AR BUDGET FORECAST	>		
Budget	YTD	Y/E Forecast	2025 to 2026	CURRENT AND YEAR 1 NOTES	Y2	Y3	Y4
-21,950	-4,384	-10,000	-10,000	Asset Transfer £3k	-5000	-5200	-5408
-35,000	-30,000	-30,000	0	HTC share of repairs	0	0	0
-500	0	0	-500	EMR	-520	-541	-562
1,600	1,731	1,731	1,750	Share of rent, insurance and depreciation	1820	1893	1969
-3,000	-422	-619	-3,000		-3120	-3245	-3375
-33,000	0	0	-25,000	Legal fees / repairs	0	0	0
-1,000	-383	-750	-1,000		-1040	-1082	-1125
-2,500	-1,017	-1,017	-2,500	Plus EMR	-2600	-2704	-2812
-3,400	-1,075	-1,075	-1,540	Includes security works in Town Park	-1602	-1666	-1732
-6,630	-14,721	-15,000	0	Window replacement - £16k due from ESC	0	0	0
			-3,936	ESSL quote	-4093	-4257	-4427
				Estimate based on local properties	0	-11250	-11250
-7,070	-1,262	-2,500	-6,000	Maintenance/utilities/business rates	-6240	-6490	-6749
-13,050	-14,000	-14,000	0	See Professional fees 2024 budget	0	0	0
-40,000	-12,750	-30,000	-80,000	Planning options / study / feasibility scheme	0	0	0
-24,000	0	0	-25,000	£25,000 for obligatory resurfacing	0	0	0
-2,000	-318	-1,000	-2,000		-2080	-2163	-2250
			-650		-676	-703	-731
			-4,300	£4.3k dowry over five years	-4300	-4300	-4300
					0	0	0
	0				0	0	0
2,500	3,525	3,525	3,500		3640	3786	3937
-1,500	-1,250	-1,750	-1,430		-1487	-1547	-1609
-6,300	-2,269	-3,250	-10,500	Include £9k for fencing	-1560	-1622	-1687
0	1,193	1,193	1,500		1560	1622	1687
-600	-15	-600	-900		-936	-973	-1012
-16,000		0	-19,449	Based on ESSL budget	-20227	-21036	-21877
			0		-60000	0	0
					0	0	0
	-25566	-25,566	0				
	YTD						
-328,333	-75,228	-179,213	-120,600	(of which £130k is net CIL expenditure)	-37,800	3,960	-5,741

					31-Mar-25		31-Mar-26				
<u>RESERVES</u>		31st March	2024		FORECAST		FORECAST				
General (unallocated)		136,922			30,182		39,140	CORE BALANCE (Cumulative Surplus/Deficit)	1340	5299	-442
Office (Furniture/IT System)		0			1,000		1,000				
Specialist fees (Legal, etc)		0			10,000		5,000				
Park Equipment		10,000			5,000		5,000				
Station Building		13,940			5,000		1,000	Less required post end-of-lease repairs			
Planning		3,000			3,000		3,000				
Memorial		4,476			3,000		2,000				
Footpath Reserve		0			1,000		1,000				
Trees & Open Spaces		0			5,000		5,000				
Allotments		1,843			1,000		1,000				
Staffing Reserve		10,000			6,000		5,000	Partly covered by NRE Reserve			
Street Furniture		5,440			3,000		3,000				
Festive Lights (electricity)		3,916			2,500		2,500				
Elections		8,774			10,000		10,000	Next elections May 2027			
London Road refurbishment		40,819			16,000		16,000	Asset Transfer - £30k LR demolition due			
Market		3,000			3,000		1,000				
Bus Shelters		0			2,000		2,000				
Youth Development		7,000			2,000		2,000				
Civic Duties		2,500			2,000		2,000				
Play Equipment Contingency		500			10,000		5,000	Less required if equipment replaced			
Twinning		2,000			1,558		2,000				
Skatepark/MUGA		35,385			35,000		35,000				
Public Events		1,000			1,000		1,000				
Public Toilets		0			0		0				
Town Marketing		5,000			3,000		3,000				
NRE Reserve (25% of Precept)		0			42,000		60,000	Target 25% of precept (policy range 20 -30%)			
Depreciation		5,660			0		0				
TOTAL EMR		164,253									
Community Infrastructure Levy	/	216,683			160,971	EST	30,971				
TOTAL	DANK	406 906	(ro Cariba /Ann Donart)	421 669	C/T						
IUIAL	BANK	496,896	(re Scribe/Ann.Report)	421,668	S/T		242.546				
	Accounts	517,858	(per creditors and debtors)	VAT to claim	338,645 25,566		243,611				
NRE RESERVES RECOMI	MENDED AT 25	% (HTC targ	et 20%-30%)								
(Net Revenue Expenditure)	ACTUAL %	81.99			25.09		19.98				