

HALESWORTH COUNCIL FOUR YEAR FULL BUDGET PLAN

APPROVED - HTC Meeting 6th January 2025

£1.25 per week increase (72%)

<--Balanced Budget-->

(new Public Toilets Reserve is a balancing item)

Finance and Governance

Planning

Leisure and Environment

Assets and Services

	<-----CURRENT YEAR----->			FOUR YEAR BUDGET FORECAST ----->				
	Budget	YTD	Y/E Forecast	2025 to 2026 <i>TBI + 72%</i>	CURRENT AND YEAR 1 NOTES 2025 TBI = 4.38% Band D x 1932	Y2 2026 - 7	Y3 2027 - 8	Y4 2028 - 9
A - General Income								
Precept	166,990	167,400	167,400	300,350	£155.46 per household (currently £90.46)	309361	318641	328201
ESC Grants - General	0	0	0	0				
ESC Asset Transfer (estimated) £15,190 final payment in Y5	53,752		0	43,500	Pk & Open Spaces + Toilets + Rent + Bridge	35660	30870	23030 *
ESC Asset Transfer (capital paymetns) £30k final payment in Y5				16,000	London Road windows			
Other grants - committed	37,630	37,630	37,630	0	Wayfinding LUF x2 + SCC Community Hub			
Other Grants - sought	0	0	0	0				
Interest Income	4,000	3,682	7,000	4,000		3,000	2500	2500
Donations	5,000	5,098	5,098	0				
Miscellaneous	0	185	0	0				
B - C.I.Levy Income/Expense								
CIL Income	90,000	16,288	16,288	215,000	ESC CIL report - £200k Chediston St. See individual (CIL) cost codes below			
CIL General Expenditure		0	0					
D - Grants and donations (out)								
General Grants	-30,000	-29,902	-29,528	-35,000	Unchanged since 2020	-35000	-35000	-35000
E - Admin - Personnel					Minimum 4% inflation increase as required			
Salaries PAYE NI	-97,100	-54,052	-90,500	-92,700	Adjusted for s/t extra hours + NI & pay increases	-96408	-100264	-104275
Pension contributions (total)	-14,000	-14,485	-23,000	-24,000	As above	-24960	-25958	-26997
New posts - total estimated full year costs				-35,000	MC SCP 22/ MO SCP 7	-36400	-37856	-39370
Payroll Services	-162	-242	-242	-280		-300	-312	-324
Training - All	-1,500	-1,242	-1,500	-1,500		-1560	-1622	-1687
Travel expenses		0	0	0		0	0	0
Locum Fees (SLCC)	0	0	0	0	Covered by Staffing EMR	0	0	0
						0	0	0
F - Admin - Office/IT								
Postage	-100	-4	-20	-100		-104	-108	-112
Office supplies	-300	-1,235	-1,300	-1,500	Virement required	-1560	-1622	-1687
Office printer maintenance	-1,560	-164	-450	-1,500	Includes EMR depreciation provision	-1560	-1622	-1687
Councillor IT Support	-800	-780	-800	-2,000	Proposed provision of MS365	-2080	-2163	-2250

F - Admin - Office/IT (continued)	
Phone/Broadband charges	
Website / Email	
Office IT Support	
IT Reserve	
Office Equipment	
G - Admin - Aud & Acc	
Internal Audit Fees	
External Audit Fees	
Accounting software fees	
Internal Control/Audit review (outsourced)	
H - Admin - Other	
Insurance (inc new assets)	
Annual Subscriptions	
Bank charges	
Election EMR	
Risk Management	
Sundry items/Meeting expenses	
Chair's Budget	

←-----CURRENT YEAR-----→				FOUR YEAR BUDGET FORECAST -----→				
Budget	YTD	Y/E Forecast	2025 to 2026	CURRENT AND YEAR 1 NOTES	Y2	Y3	Y4	
-1,460	-1,840	-2,500	-2,000	Cancellation of BT contract	-2080	-2163	-2250	
-2,100	-2,535	-3,000	-3,000		-3120	-3245	-3375	
-1,000	-918	-1,600	-1,500		-1560	-1622	-1687	
	0				0	0	0	
-1,000	-1,235	-1,400	-1,000		-1040	-1082	-1125	
					0	0	0	
-475	-557	-557	-600		-624	-649	-675	
-665	-840	-840	-950		-988	-1028	-1069	
-1,000	-420	-1,089	-1,150	Scribe Accounts and Allotments	-1196	-1244	-1294	
0		-700	-700	Alternative - nominated councillor??	-728	-757	-787	
					0	0	0	
					0	0	0	
-4,500	-386	-4,000	-5,000		-5200	-5408	-5624	
-1,330	-1,257	-1,600	-1,600	Includes SLCC	-1664	-1731	-1800	
-250	-213	-300	-350		-364	-379	-394	
-500	0	0			0	0	0	
-1,000	0	-500	-1,000	Emergency planning & business continuity	-1000	-1000	-1000	
-1,000	-979	-1,000	-1,000		-1000	-1000	-1000	
0	-15	-15	-100	Donations,etc.	-100	-104	-108	

I - Planning	
Specialist fees	
High Street maintenance & improvements	
J - Highways	
Signage maintenance/reserve	
VAS installation	
High St improvements Bollards & Wayfinding	
Wayfinding - LUF Grants (see General Income)	
Wayfinding Hardware Project CIL	

←-----CURRENT YEAR-----→				FOUR YEAR BUDGET FORECAST -----→				
Budget	YTD	Y/E Forecast	2025 to 2026	CURRENT AND YEAR 1 NOTES	Y2	Y3	Y4	
0	0	0	0		0	0	0	
-6000	0	0	-3,000		-3120	-3245	-3375	
					0	0	0	
	-45	-45	-1,000	Estimate - quote requested	-1040	-1082	-1125	
	0		0		0	0	0	
-13,125	-13,486	-13,486	0	Completed	0	0	0	
-27,877	-27,877	-27,877	0	Completed	0	0	0	
-35,000	-27,148	-32,000	0	Completed	0	0	0	

RESERVES	31st March 2024	31-Mar-25		31-Mar-26		CORE BALANCE (Cumulative Surplus/Deficit)	1340	5299	-442
		FORECAST	EST	FORECAST	EST				
General (unallocated)	136,922	30,182		39,140					
Office (Furniture/IT System)	0	1,000		1,000					
Specialist fees (Legal, etc)	0	10,000		5,000					
Park Equipment	10,000	5,000		5,000					
Station Building	13,940	5,000		1,000		Less required post end-of-lease repairs			
Planning	3,000	3,000		3,000					
Memorial	4,476	3,000		2,000					
Footpath Reserve	0	1,000		1,000					
Trees & Open Spaces	0	5,000		5,000					
Allotments	1,843	1,000		1,000					
Staffing Reserve	10,000	6,000		5,000		Partly covered by NRE Reserve			
Street Furniture	5,440	3,000		3,000					
Festive Lights (electricity)	3,916	2,500		2,500					
Elections	8,774	10,000		10,000		Next elections May 2027			
London Road refurbishment	40,819	16,000		16,000		Asset Transfer - £30k LR demolition due			
Market	3,000	3,000		1,000					
Bus Shelters	0	2,000		2,000					
Youth Development	7,000	2,000		2,000					
Civic Duties	2,500	2,000		2,000					
Play Equipment Contingency	500	10,000		5,000		Less required if equipment replaced			
Twinning	2,000	1,558		2,000					
Skatepark/MUGA	35,385	35,000		35,000					
Public Events	1,000	1,000		1,000					
Public Toilets	0	0		0					
Town Marketing	5,000	3,000		3,000					
NRE Reserve (25% of Precept)	0	42,000		60,000		Target 25% of precept (policy range 20 -30%)			
Depreciation	5,660	0		0					
TOTAL EMR	164,253								
Community Infrastructure Levy	216,683	160,971	EST	30,971					
TOTAL	BANK 496,896 (re Scribe/Ann.Report)	421,668	S/T						
	Accounts 517,858 (per creditors and debtors)	338,645		243,611					
		VAT to claim 25,566		0					
NRE RESERVES	RECOMMENDED AT 25% (HTC target 20%-30%)								
(Net Revenue Expenditure)	ACTUAL % 81.99	25.09		19.98					