



FINANCE & GOVERNANCE COMMITTEE MEETING
MONDAY 18th NOVEMBER AT 10.45 AM IN THE COMMITTEE ROOM

24.11.01

Present: Councillors Dunning, Greenberg, Fosdike and Moseley, and the Town Clerk.

- 1. Election of Chair - Cllr. Moseley was elected as Chair to the meeting, welcomed everyone and advised that there would be no recording of the meeting
2. Apologies for absence - received from Cllr. Cackett (illness) and Cllr. Took (work) and APPROVED.
Declarations of Interest - NONE. DOI dispensation requests - NONE
3. Minutes of the last meeting
With the addition of apologies for absence from Cllr. Greenberg, it was RESOLVED to approve the minutes of the meeting held on Monday 21st October 2024 as a true and accurate record.
4. Clerk's Report
a. RECEIVED and NOTED - the Clerk's Report
Internal Audit Report - Investment & Reserves Policy - on the agenda. Other items completed/pending.
ESC Asset Transfer - Recent meeting with ESC CEO to be followed up by face-to-face meeting with the most senior levels of ESC.
Recent Correspondence - professional services engaged.
b. APPROVED - the Investment and Reserves Policy, recommended (with minor governance adjustments) for approval by the Full Council.
c. APPROVED - the opening of deposit accounts with other banks/building societies. Recommended accounts and deposit amounts to be presented to the next meeting of the Committee.
5. Grants
RESOLVED - to REFER the INK request for additional funding to the L&E Committee to see if other appropriate budgets have available funding. L&E to refer that information back to Full Council for a final decision.
6. RFO Reports (to follow)
a. NOTED - the monthly report of income and expenditure against the budget and a bank reconciliation.
b. NOTED - CIL & Reserve balances.
c. DEFERRED - the review of budget lines and any virements to regularise the current budget (next meeting).
d. AUTHORISED - large ticket invoices for payment following the meeting (JM/KB to authorise)

Halesworth Town Council
PAYMENTS LIST

13 November 2024 (2024-2025)

Table with 12 columns: Vouche, Code, Date, Minute, Bank, Cheque No, Description, Supplier, VAT Type, Net, VAT, Total. Rows include CCTV/Town Broadband and Wayfinding HW Project CIL.

- e. NOTED - the Bank Transfer Report (Fin. Reg. 6.9 iv) with two recent additions of £10,000.
7. Exclusion of Public & Press In accordance with The Public Bodies (Admissions to Meetings) Act 1960, it was RESOLVED to exclude the Public, including the Press, from the meeting so that any items containing exempt and confidential information in the remainder of this agenda could be discussed and decided - Personnel/potential future agreements and contracts.
8. APPROVED - payments of approximately £1,700 (in total) for back-dated staff salary increments arising from the uplift in the centrally negotiated national pay scales. AGREED - Salary payments brought forward to December 23rd.
9. NOTED - the initial draft of the 2025 Budget, with slightly more reassuring news on the CIL funding flow and noting the significant budgetary pressures arising from the 2025 transfer of East Suffolk Council assets, including the Town Park and other open spaces, play areas and recreational facilities, the public toilets and the London Road building.

The Chair closed the meeting at 12.45 pm.

Date of next meeting - December 16th (time to be advised)