

Halesworth Town Council

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Assets and Services Committee

Wednesday 18th September 2024 at 10.30am
Chambers, London Rd, Halesworth

Minutes

Present: Councillors; David Fosdike (arr 10.40am), Keith Greenberg (Chair), Joyce Moseley, Gugue Sibanda and Maureen Took (arr 10.45am).

In Attendance: Phillippa Welby (Deputy Town Clerk) and Annabel Skinner (Finance Officer)

1. Apologies - None

2. Declarations of interest: Cllr Greenberg for 9 as museum trustee.

3. Minutes: The Assets and Services Committee minutes of the meeting held on the 17th July 2024 were agreed and signed by the Chair.

4. Swan Lane Play Area – The Clerk has received two quotes for surfacing for which ESSL was the cheapest.

5. Jane Kircher Play Area – There are repairs needed as listed in the annual inspection. The Clerk is waiting for quotes from ESSL. It is then hoped that the Swan Lane surfacing and the Jane Kircher area work can be started together.

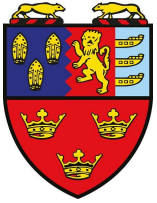
6. Community Hub – CMS have submitted their interim report with which included options for a 'virtual hub'. Cllr Fosdike, Moseley and Greenberg to meet and discuss.

A meeting with ESC planning and CMS confirmed that the London Rd building is a non designated heritage asset. That meeting also agreed a pathway for the project's development. This includes firming up the building content, undertaking an architectural feasibility study and on that basis, a pre-application submission being made to ESC. The latter would involve a strategic overview of the London Rd building, the Rifle Hall and the hub site. The meeting with ESC CIL officers confirmed District CIL available for the project. While HTC and SCC had intended to submit a joint bid for district CI in April 2025, the complexity of the hub project, and the delay being experienced on the McCarthy & Stone site made this unlikely.

The delay on the McCarthy & Stone site was discussed.

7. Market – Jen Jenkins (Finance & Admin Officer) and Cllr Greenberg to meet Suffolk Market Events for an end of contract review meeting on the 9th October.

9. Museum Building – Lease negotiations with Greater Anglia have stalled due to lack of response from them. The outlines of a deal are in place Greater Anglia has yet to make a formal proposal.



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10. War Memorial – The stonemason originally engaged to complete the remedial works can no longer complete this. They should still be able to complete the pump plaque inscription. Clerk to find other suitably qualified contractors.

11. Work plan 2024: No queries from the committee were raised. Clerk and Chair to meet regarding the 24/25 budget requirements.

12 Correspondence – Cllr Fosdike reported that the Asset of Community Value was now in place for Rayner Green.

13. Next meeting: Wednesday – 16th October 2024