

Halesworth Town Council

Deputy Town Clerk: Phillippa Welby
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Assets and Services Committee

Wednesday 16th October 2024 at 10.30am
Chambers, London Rd, Halesworth

Minutes

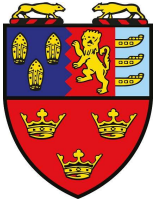
Present: Councillors; Keith Greenberg (Chair), Joyce Moseley, Gugue Sibanda and Maureen Took.

In Attendance: Phillippa Welby (Deputy Town Clerk)

- 1. Apologies** – Cllr Fosdike
- 2. Declarations of interest:** Cllr Greenberg as museum trustee.
- 3. Minutes:** The minutes of the previous meeting of the Assets and Services Committee held on the 18th September 2024 were agreed and signed.
- 4. Budget** – Still a work in progress. Clerk to contact SCC Kelly Smith re: SCC portion of funding towards to the feasibility study for the Hub.
- 5. Asset Transfer** – ESC are conducting a condition of the Blyth Mews bridge to the Park. Cllr Greenberg has briefed Cllr Wakeling (ESC) regarding the asset transfer. Clerks' Office to follow up.
- 6. HTC Play Area** – The Swan Lane play area surfacing has been ordered through ESSL. Clerk still waiting on quotes for repairs to the stairs in the Jane Kircher play area.
- 7. Community Hub** – The meeting on the 11th October with CMS gave rise to interesting discussion points including a 'multi site hub'. HTC confirmed that the council offices will move into the new build freeing up London Road for development. Cllr Greenberg also noted that options were being explored to see if rentable workshop space could be included for the Men's Shed.
- 8. Market** – HTC will be managing the Wednesday Market from the 1st November, taking over from SME. Discussions on how to market the market from now on will be arranged in conjunction with the Marketing Coordinator. Clerks' office to calculate the hours needed to manage the market. A strategy for the market management and development is needed building on SME's report.

Draft Until Signed

Signature of Chair _____ Date _____



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- 9. Museum Building** – Still waiting for a response from Greater Anglia. Cllr Fosdike to contact.
- 10. War Memorial** – The Clerk had found a company in Woodbridge who may be able to add the name to the memorial. Discussions with the conservation officer at ESC now needed as the memorial is Grade II listed. Still looking for contractors to take on the remedial ground works.
- 11. Work Plan** – to circulate.
- 12. Date of next meeting** – 20th November 2024

Draft Until Signed

Signature of Chair _____ Date _____