



LEISURE & ENVIRONMENT COMMITTEE

HALESWORTH
TOWN COUNCIL

**Tuesday 25th June 2024 at 6.30pm held in the Council Chambers,
London Rd, Halesworth**

Present: Councillors; J Moseley (Chair), K Greenberg, R Kellett and L Simmonds (co-opted member).

In Attendance: Phillippa Welby (Deputy Town Clerk)

- 1. Apologies** – Revd. Gini Williams and Cllr A Dunning (personal)
- 2. Declarations of Interest** - None
- 3. Minutes of the Previous Meeting** – The minutes of the meeting dated 28th May 2024 were agreed.
- 4. H-ASH activities/Climate Conference** – Conference planning in progress. There will be exhibitions in St Mary’s a week before the conference.
- 5. Skatepark and MUGA/Basketball court (multi use games area)** – There is a meeting on the 15th July with ESC officers. The skate park brief has been drafted – to be sent to ESC officer.
Clerk to obtain details of temporary bridge from Eibe. Cllr Kellett will contact a structural engineer to advise on temporary bridge.
- 6. Trees**
 - a) Saxons Way Planting Progress** – Clerk to send details of alternative root barriers to SCC and ask ESSL for a quote for tree planting.
 - b) Plans for tree giveaway at Christmas** – The letter to the Co-op and the advert for the event was agreed by the Committee. It was also agreed to contact ‘Father Christmas’ to officially ask for his assistance at the event.
 - c) Exploring resident engagement strategy** – It was agreed that the climate conference and tree giveaway would be used to gauge residents’ interest in a subsidised tree scheme.
- 7. Marketing Stakeholder Working Group** – report to follow
 - a) Website and Social Media analytics** – Report received. Increased engagement demonstrated.
 - b) Website images** – Xtrahead have agreed to take seasonal photos for the website as part of the images owed to the Council. A further proposal for events photos is being discussed.
Discussions with the camera club have ended for this project.
- 8. Twinning** – There is an event in September in Eitorf, Clerk to circulate the details.

Signature of Chair _____ Date _____

9. Work Plan/Budget – The management of open spaces when they are transferred to the Council needs a lead and proposal and will need resident engagement. Cllr Kellett suggested getting a baseline report of species conducted. To be on next agenda.

Under the Events budget, £2000 had already been agreed for the promotion of a heritage open day within the town. The Clerk will circulate the detailed contract proposed by the coordinator now employed by the group.

10. News Items - none

11. Correspondence – Cllr Kellett will contact the SZC reps for information on the Fen Meadow site off the Bramfield Rd. She had received correspondence from a resident in Benhall who had experienced issues with the habitat creation there. Clerk will put information on the Council’s website.

Information about the Jen Berry memorial bench to also go on the website.

12. Date of Next Meeting – 30th July 2024

Signature of Chair_____ Date_____