



LEISURE AND ENVIRONMENT COMMITTEE

TUESDAY 30th JULY AT 6.30PM IN THE COMMITTEE ROOM

Present: Councillors J Moseley (Chair), A Dunning, R. Kellett, K. Greenberg and G Pattison,
L Simmonds (Co-opted Member) and the Town Clerk.

1. **Apologies - NONE**
2. **Declarations of Interest – NONE**
DOI dispensation requests - NONE
3. **Minutes of the last meeting**
RESOLVED - to approve the minutes of the Committee's meeting held on **Monday 25th June 2024** as a true and accurate record (subject to adding Cllr. Pattison's timely apologies to Item 1). *It was noted (with thanks) that the SCZ Fen Meadow mitigation site map off Bramfield Rd has been uploaded to the website.*
4. **H-ASH activities/Climate Conference. Cllr. Kellett** advised that an H-ASH meeting had taken place on the 29th and invited the Open Spaces Group to include schools as part of a range of initiatives. The Conference is to have a "Farming Maze" (Land and Food) theme, with a representative from the Forestry Commission in attendance, enhanced by workshops and other ventures. An "Open Spaces" map, identifying ownership of/corporate responsibility in Halesworth was sought for display at the Conference. Free trees would be on offer as well. Rachel to provide a full budget, utilising the available funds.
5. **Skatepark and MUGA/Basketball court (multi use games area)** – The tender for the MUGA is soon to be uploaded to the Government Procurement Portal. A Mailchimp survey to young people received 65 responses on the potential layout of the revamped Skate Park, forming the basis of quotes being sought on a draft design. The suggestion was raised again of reconnoitring visits to nearby councils with new skateparks.
6. **ESC Cycling Event Town Park – 10th August** – grant application to ESC in progress to support the event.
7. **Trees**
 - a) **Saxons Way Planting Progress.** Noted that SCC-recommended root barriers are obligatory. Cllr Dunning offered to request list of SCC-accredited contractors. Once quotes are provided, Deputy Clerk to make the application.
 - b) **Plans for tree giveaway at Christmas.** Proposed use of Co-op Car Park – subject to permission). The suggested Christmas Market was another suitable location.

Cllr. Dunning left the meeting room for the duration of the following item
8. **Twinning – Eitorf celebration 7th September. RESOLVED** (in light of the imminence of the event and the reputational risk of non-attendance) that Cllr Gugue Sibanda is to be HTC's representative, with travel and accommodation costs covered for her and her partner (per the invitation) and the same be made available for Cllr. Dunning to fulfil her own invitation in her capacity as Halesworth Twinning President. Expenses to be met from the Town Twinning and Civic Duties budgets. It was further **RESOLVED** that the continued participation in the Town Twinning programme should be an agenda item for a future Town Council meeting, with Dr Pagan in attendance. **Cllr. Dunning** requested that the Twinned Towns scrolls and plaques should be reinstated in the Chamber.
9. **Marketing Stakeholder Working Group – NOTED**, the MSWG report and **RESOLVED** to accept the quotation from Xtrahead of £1,200 to provide photography of local events over the course of a year for the Town website.
10. **Christmas Market – APPROVED**, a new event on December 7th and a budget of £500
11. **Work Plan/Budget – updated since last meeting (to be circulated in due course). Further updates – next meeting.**
12. **News Items – NONE (RESOLVED - Agenda item to be removed, with any news items to be sent directly to the office)**
13. **Correspondence – NOTED - advice from the Beccles Town Clerk about Asset Transfer**
14. **Date of Next Meeting – 24th September 2024**

The Chair closed the meeting at 8.40pm