

Halesworth Town Council

Deputy Town Clerk: Phillippa Welby
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Assets and Services Committee

Wednesday 19th June 2024 at 10.30am
Chambers, London Rd, Halesworth

Minutes

Present: Councillors; David Fosdike, Keith Greenberg (Chair), Joyce Moseley, Gugue Sibanda and Maureen Took.

In Attendance: Phillippa Welby (Deputy Town Clerk).

1. To elect a Vice Chair – Cllr Fosdike was proposed by Cllr Greenberg and seconded by Cllr Took. All agreed.

2. Apologies None received

3. Declarations of interest: Cllr Took item 8 (trustee) Cllr Greenberg item 10 (trustee)

4. Minutes: The minutes of Assets and Services Committee of the meeting held on the 15th May 2024 were agreed.

5. Asset Transfer

a. update – Still waiting for a response to the Clerk's letter regarding ESSL's costs. Clerk to chase next week. A structural engineer based on the original specifications for the middle bridge has confirmed that it is only suitable for pedestrians and cyclists.

Cllr Fosdike arrives at 10.45am

Cllr Fosdike has suggested that the temporary bridge for the MUGA/Skatepark development could be sited at the River Lane entrance. He and the Clerk will explore this possibility. Clerk to contact SCC PROW in the first instance.

b. Play equipment surveys – Still waiting for a quote for the remedial work at Swan Lane from ESSL. Equipment at Old Station Rd has been fenced off – Clerk to contact ESC Assets to ask what the plans are for this. She has also been advised that the Gainsborough Drive equipment is also likely to be fenced off by ESC.

c. Accessible Toilet signage – Clerk to check whether the accessible toilet in the Thoroughfare carpark is signposted from the Market Place and Park toilets.

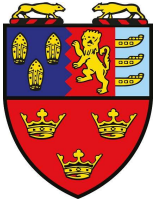
6. Swan Lane Play area – dealt with under 5b.

7. Community Hub – The hub working group will meet with consultants to have initial discussions about expectations in the process. The Cllrs are meeting on the 12th July for an update regarding the Hub. Cllr Sibanda requested a Zoom invitation.

8. Day Centre – There was a trustees meeting on the 31st May. The cupboards have been built but no date set for the internal redecoration yet.

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Signature of Chair _____ date _____



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9. War Memorial – The works will begin in August. The Clerk will also meet with the stonemason regarding the possible addition. Additional information – the plaque on the pump in the Market Place will be updated in July.

10. Museum Building – The Transport UK dilapidations survey has been completed. There is a meeting on Monday 24th June regarding this and new lease discussions. The Committee thanked Cllr Greenberg for all his work on this.

11. Work plan 2024: Received and noted.

12. Communications/News: The decision regarding the Rayner ACV application is imminent. Clerk to publicise if successful.

13. Next meeting: Wednesday 17th July 2024

Draft until signed

Signature of Chair _____ date _____