

Halesworth Town Council

27 June 2024 (2023-2024)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
3	Wayfinding - Locality Grant (Cc	06/04/2023		1 Unity Trust Current		Wayfinding Grant	Streetwise	S	14,750.00	2,950.00	17,700.00
4	Community Hub - Consultation	06/04/2023		1 Unity Trust Current		HUB Consultancy	Emma Harrison	X	1,462.50		1,462.50
6	CCTV	06/04/2023		1 Unity Trust Current		CCTV (Park)	BSA Security & Fire	S	1,791.20	358.24	2,149.44
7	Grants	19/04/2023		1 Unity Trust Current		Grant	The Rifle Hall Trust	X	7,500.00		7,500.00
9	London Rd Imp. Reserves	19/04/2023		1 Unity Trust Current		London Rd Building Improvement	Pearce & Kemp Ltd	S	1,372.32	274.46	1,646.78
11	Chair's Unspent budget	19/04/2023		1 Unity Trust Current		Donation	Halesworth Volunteer Cent	X	757.80		757.80
13	Grants	19/04/2023		1 Unity Trust Current		Grant	The Pear Tree Fund	X	5,000.00		5,000.00
15	Subscriptions	19/04/2023		1 Unity Trust Current		Annual Subscription	SALC	X	1,122.82		1,122.82
17	London Rd Building Rates	19/04/2023		1 Unity Trust Current		London Rd Rates	East Suffolk Council	X	628.74		628.74
23	Coronation	11/05/2023		1 Unity Trust Current		Coronation	Anne Fleming	X	760.74		760.74
29	Allotments expenditure	11/05/2023		1 Unity Trust Current		Fencing	Keith Hall Fencing	S	1,541.79	308.36	1,850.15
32	Wayfinding Signage Grant (7k)	11/05/2023		1 Unity Trust Current		Town Map	Richard Bowring	S	681.00	136.20	817.20
34	Halesworth 800 Event	11/05/2023		1 Unity Trust Current		Event Management	Jess Brown Ltd	X	1,295.00		1,295.00
39	Pension Costs	02/05/2023		1 Unity Trust Current		Pension Contribution	SCC Pension Fund	X	1,118.58		1,118.58
42	London Rd Imp. Reserves	15/05/2023		2 Barclays Current		Telephone and Broadband	British Telecom	S	537.42	107.49	644.91
50	Professionals Fees	26/05/2023		1 Unity Trust Current		Solicitor	Birketts LLP	X	500.00		500.00
51	External Maintenance (subcont	26/05/2023		1 Unity Trust Current		Contribution to skatepark lighti	East Suffolk Council	X	600.00		600.00
60	Community Hub - Consultation	05/06/2023		1 Unity Trust Current		Community Hub Consultation -	Rachel Legget	X	776.87		776.87
62	Pension Costs	31/05/2023		1 Unity Trust Current		Pension Contribution	SCC Pension Fund	X	1,118.58		1,118.58
66	Halesworth 800 Event	06/06/2023		1 Unity Trust Current		Re-enactment	Black Knight	S	1,000.00	200.00	1,200.00
68	Professionals Fees	07/06/2023		1 Unity Trust Current		Legal fees	Birketts LLP	S	1,569.00	313.80	1,882.80
70	Memorial Repairs (Reserves)	09/06/2023		1 Unity Trust Current		Maintenance	Spencer Wix	S	930.00	186.00	1,116.00
79	Pension Costs	30/06/2023		1 Unity Trust Current		Pension Contribution	SCC Pension Fund	X	1,118.58		1,118.58
100	External Audit	28/07/2023		1 Unity Trust Current		Audit	PKF Littlejohn LLP	S	630.00	126.00	756.00
112	Pension Costs	31/07/2023		1 Unity Trust Current		Pension Contribution	SCC Pension Fund	X	1,118.58		1,118.58
116	Community Hub - Consultation	07/08/2023		1 Unity Trust Current	2023.9	Consultant	Emma Harrison	Z	4,950.00		4,950.00
120	Community Hub - Consultation	09/08/2023		1 Unity Trust Current		Consultant	Rachel Legget	Z	6,347.95		6,347.95
121	London Rd Imp. Reserves	09/08/2023		1 Unity Trust Current		Plumbing	K Dossett	S	2,077.48	415.50	2,492.98
123	Skatepark Event	11/08/2023		1 Unity Trust Current		Summer Activities - Youth	Suffolk Catering	X	570.00		570.00
125	Grants	20/07/2023		1 Unity Trust Current		Grant	Halesworth Events Managn	X	5,000.00		5,000.00
136	Memorial Repairs (Reserves)	23/08/2023		1 Unity Trust Current		contractor	Spencer Wix	S	850.00	170.00	1,020.00
139	Professionals Fees	30/08/2023		1 Unity Trust Current		Asset Transfer	Birketts LLP	S	2,837.59	567.52	3,405.11
140	Bus Shelter Cleaning & Repairs	29/08/2023		1 Unity Trust Current		Maintenance	East Suffolk Council	S	500.96	100.19	601.15

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142	Marketing & Events (short term	01/09/2023		1 Unity Trust Current		contractor	Phillipa Salvoni	X	641.34		641.34
143	Halesworth 800 Event	31/08/2023		1 Unity Trust Current		Banner	EPS Transfers	S	1,484.00	296.80	1,780.80
148	Pension Costs	31/08/2023		1 Unity Trust Current		Pension Contribution	SCC Pension Fund	X	1,118.58		1,118.58
150	Halesworth 800 Event	04/09/2023		1 Unity Trust Current		Halesworth 800	Jess Brown Ltd	X	1,377.87		1,377.87
150	Halesworth 800 Event	04/09/2023		1 Unity Trust Current		Halesworth 800	Jess Brown Ltd	X	3,205.00		3,205.00
163	Halesworth 800 Event	02/09/2023		1 Unity Trust Current		Halesworth 800	Black Knight	S	6,216.67	1,243.33	7,460.00
169	Halesworth 800 Event	05/09/2023		1 Unity Trust Current		Halesworth 800	East Angles Brass Band	X	600.00		600.00
178	Professionals Fees	22/09/2023		1 Unity Trust Current		Consultant	Osbourne studios	S	700.00	140.00	840.00
195	Marketing & Events (short term	02/10/2023		1 Unity Trust Current		contractor	Phillipa Salvoni	X	1,032.00		1,032.00
196	Climate Convention	06/10/2023		1 Unity Trust Current		Catering	Boarding House	X	999.35		999.35
203	Wayfinding HW Project CIL	13/10/2023		1 Unity Trust Current		contractor	Streetwise	S	3,850.00	770.00	4,620.00
206	Allotments expenditure	13/10/2023		1 Unity Trust Current		contractor	Keith Hall Fencing	S	2,324.70	464.94	2,789.64
214	Pension Costs	02/10/2023		1 Unity Trust Current		Pension Contribution	SCC Pension Fund	Z	1,118.58		1,118.58
222	Halesworth 800 Event	16/10/2023		1 Unity Trust Current		contractor	Palmer fencing LTD	S	885.00	177.00	1,062.00
230	Allotments expenditure	20/10/2023		1 Unity Trust Current		contractor	Jack Perkins	Z	500.00		500.00
239	Locum Fees	27/10/2023		1 Unity Trust Current		Locum Fees	SLCC	S	1,680.00	336.00	2,016.00
242	Signage	27/10/2023		1 Unity Trust Current		Maintenance	East Suffolk Services	Z	601.15		601.15
243	Signage	27/10/2023		1 Unity Trust Current		Maintenance	East Suffolk Services	Z	540.00		540.00
246	Marketing & Events (short term	03/11/2023		1 Unity Trust Current		contractor	Phillipa Salvoni	Z	780.01		780.01
247	Professionals Fees	03/11/2023		1 Unity Trust Current		land	Birketts LLP	X	946.80		946.80
248	Pension Costs	31/10/2023		1 Unity Trust Current		Pension Contribution	SCC Pension Fund	Z	1,118.58		1,118.58
252	External Maintenance (subcont	06/11/2023		1 Unity Trust Current		Maintenance	BSA Security & Fire	S	1,005.00	201.00	1,206.00
267	Grants	14/11/2023		1 Unity Trust Current		Grant	Halesworth & District Muse	Z	3,000.00		3,000.00
268	Grants	14/11/2023		1 Unity Trust Current		Grant	Halesworth Dementia Care	Z	5,000.00		5,000.00
269	Grants	14/11/2023		1 Unity Trust Current		Grant	Halesworth in Bloom	Z	3,000.00		3,000.00
270	Grants	14/11/2023		1 Unity Trust Current		Grant	Halesworth Arts Festival	Z	5,000.00		5,000.00
271	High Street Imp. Wayfinding, B	14/11/2023		1 Unity Trust Current		Bench and Planter repairs	Raw Consortium Ltd	S	800.00	160.00	960.00
276	Locum Fees	17/11/2023		1 Unity Trust Current		Locum Fees	SLCC	S	2,440.00	488.00	2,928.00
279	Digital Marketing	21/11/2023		1 Unity Trust Current		Digital Marketing	xtrahead	X	1,475.00		1,475.00
296	Marketing & Events (short term	05/12/2023		1 Unity Trust Current		contractor	Phillipa Salvoni	Z	1,002.66		1,002.66
300	Digital Marketing	12/12/2023		1 Unity Trust Current		Digital Marketing	xtrahead	Z	2,475.00		2,475.00
306	Website/email Costs	15/12/2023		1 Unity Trust Current		Email planning	Red Dune Ltd	S	684.00	136.80	820.80
307	Website/email Costs	15/12/2023		1 Unity Trust Current		Scribe Annual Subscription	Scribe	S	669.00	133.80	802.80
311	London Rd Imp. Reserves	18/12/2023		1 Unity Trust Current		Repair of electrics	Cawthorne Electrical	Z	706.00		706.00
313	Pension Costs	18/12/2023		1 Unity Trust Current		Pension Contribution	SCC Pension Fund	Z	1,546.15		1,546.15

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316	London Rd Imp. Reserves	19/12/2023		1 Unity Trust Current		London Rd Building Improvement	Katherine Thistlethwayte	X	7,000.00		7,000.00
317	London Rd Imp. Reserves	19/12/2023		1 Unity Trust Current		London Rd Building Improvement	Colin Flaxman	X	2,890.00		2,890.00
323	Wayfinding HW Project CIL	22/12/2023		1 Unity Trust Current		wayfinding	Streetwise	S	4,493.50	898.70	5,392.20
324	Website/email Costs	22/12/2023		1 Unity Trust Current		Website upgrade	Red Dune Ltd	S	858.00	171.60	1,029.60
333	Marketing & Events (short term)	03/01/2024		1 Unity Trust Current		contractor	Phillipa Salvoni	Z	581.34		581.34
335	London Rd Imp. Reserves	08/01/2024		1 Unity Trust Current		Plumbing	G Hambling (plumbing & h	S	2,065.12	413.03	2,478.15
338	London Rd Imp. Reserves	08/01/2024		1 Unity Trust Current		London Rd Building Improvement	Katherine Thistlethwayte	Z	1,500.00		1,500.00
343	Pension Costs	10/01/2024		1 Unity Trust Current		Pension Contribution	SCC Pension Fund	X	504.44		504.44
344	CCTV	10/01/2024		1 Unity Trust Current		CCTV (New)	BSA Security & Fire	S	567.52	113.50	681.02
357	Subscriptions	23/01/2024		1 Unity Trust Current		Scribe Annual Subscription	Scribe	S	676.80	135.36	812.16
362	London Rd Imp. Reserves	24/01/2024		1 Unity Trust Current		Telephone and Broadband	Red Dune Ltd	S	588.70	117.74	706.44
373	Marketing & Events (short term)	02/02/2024		1 Unity Trust Current		contractor	Phillipa Salvoni	Z	1,348.00		1,348.00
374	London Rd Imp. Reserves	02/02/2024		1 Unity Trust Current		London Rd Building Improvement	Katherine Thistlethwayte	Z	2,295.00		2,295.00
375	London Rd Imp. Reserves	02/02/2024		1 Unity Trust Current		London Rd Building Improvement	Colin Flaxman	Z	640.00		640.00
383	Professionals Fees	09/02/2024		1 Unity Trust Current		Asset Transfer	Birketts LLP	S	2,022.00	404.40	2,426.40
387	Pension Costs	12/02/2024		1 Unity Trust Current		Pension Contribution	SCC Pension Fund	Z	1,546.15		1,546.15
388	London Rd Imp. Reserves	12/02/2024		1 Unity Trust Current		London Rd Building Improvement	Red Dune Ltd	S	731.74	146.35	878.09
392	Station Building	16/02/2024		1 Unity Trust Current		Station Rent	Abellio Greater Anglia	S	553.54	110.71	664.25
399	Street Furniture	21/02/2024		1 Unity Trust Current		Replacement Bench	East Suffolk Services	S	5,898.04	1,179.61	7,077.65
410	London Rd Imp. Reserves	26/02/2024		1 Unity Trust Current		London Rd Building Improvement	H Wightman & Son Ltd	S	2,665.00	533.00	3,198.00
420	Marketing & Events (short term)	01/03/2024		1 Unity Trust Current		Marketing Coordinator fees	Phillipa Salvoni	Z	800.00		800.00
428	Professionals Fees	05/03/2024		1 Unity Trust Current		Asset Transfer	Birketts LLP	S	2,328.00	465.60	2,793.60
442	Market Regeneration	12/03/2024		1 Unity Trust Current		Market regeneration	Suffolk Market Events	S	5,950.00	1,190.00	7,140.00
445	Digital Marketing	15/03/2024		1 Unity Trust Current		Digital Marketing	xtrahead	Z	1,475.00		1,475.00
447	Pension Costs	15/03/2024		1 Unity Trust Current		Pension Contribution	SCC Pension Fund	X	1,546.15		1,546.15
448	London Rd Building Rates	18/03/2024		1 Unity Trust Current		Annual Rates for LRB	East Suffolk Council	Z	691.61		691.61
452	Donations	20/03/2024		1 Unity Trust Current		Donation	Halesworth & District Muse	Z	1,000.00		1,000.00
453	Pension Costs	22/03/2024		1 Unity Trust Current		Pension Contribution	SCC Pension Fund	Z	1,546.21		1,546.21
454	Wayfinding HW Project CIL	22/03/2024		1 Unity Trust Current		wayfinding	Streetwise	S	5,500.00	1,100.00	6,600.00
461	Insurance	28/03/2024		1 Unity Trust Current		HTC insurance	Clear Insurance	Z	2,809.85		2,809.85
Total									196,409.65	17,741.03	214,150.68