

Halesworth Town Council

Deputy Town Clerk: Phillippa Welby
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Assets and Services Committee

Wednesday 15th May 2024 at 10.30am
Chambers, London Rd, Halesworth

Minutes

Present: Councillors; David Fosdike, Keith Greenberg (Chair) and Maureen Took.

In Attendance: 1 member of the public and Phillippa Welby (Deputy Town Clerk).

1. Apologies: Cllrs Moseley and Sibanda

2. Declarations of interest: 7 for Cllr Took, 10 for Cllr Greenberg (Trustees) and 11 Cllr Fosdike (employment).

3. Minutes: The minutes of the Assets and Services Committee held on the 17th April 2024 were agreed and signed.

13. Correspondence – This item was moved up the agenda to accommodate the member of the public present. A discussion around adding a name to the war memorial was had. Although the Council had agreed not to add the name to the war memorial itself, the member of the public had asked that the possibility of an additional granite brick be added to the memorial. The Deputy Clerk will contact the stonemason for possible designs.

4. Asset Transfer – The Clerks' office was dealing with ongoing correspondence regarding costs.

5. Community Hub – a copy of the tender report was sent to full Council. CMS Co-op have been appointed. Official confirmation letter to be sent.

6. Market – seven stalls present today. Review with Suffolk Markets to take place at the end of June.

7. Day Centre – The cupboards are complete. Trustees meeting to be organised.

8. London Rd Building: Clerks Update on:-

a) External improvements – window repairs are still ongoing.

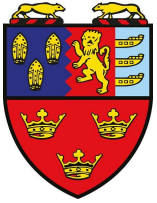
b) Day Centre window repair quote – the Committee agreed to accept the quote from Duncans to complete the work done on the Day Centre windows. Deputy Clerk to confirm.

10. Museum Building – Cllr Greenberg is waiting for contractors for roof repair quotes. There is a meeting arranged for the 3rd June with Transport UK regarding the lease.

11. Rayner Green – The application has been accepted but the building is not yet on the list at ESC. The 8 week time limit has begun.

Draft until signed

Signature of Chair _____ Date _____



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12. Work plan 2024: There is still rubbish being put in the green waste bin at the memorial garden. Cllr Fosdike suggested getting a wheelie bin lock. Deputy Clerk to order. It was also agreed that the current litter bin be replaced with a larger one. Deputy Clerk to order.

14. Next meeting: Wednesday 19th June 2024