



LEISURE & ENVIRONMENT COMMITTEE

HALESWORTH
TOWN COUNCIL

**Tuesday 26th March 2024 at 6.30pm held in the Council Chambers,
London Rd, Halesworth**

Present: Councillors; J Moseley (Chair), K Greenberg, G Pattison, R Kellett, A, Dunning (arriving at 18.40) and L Simmonds (co-opted member).

In Attendance: Phillippa Welby (Deputy Town Clerk), Cllr A Cackett and 3 members of the public representing Halesworth Heritage Days

1. **Apologies** – Apologies received from Revd. Gini Williams and Ben Walters.
2. **Declarations of Interest** – Cllr Cackett for item 7, Cllr Dunning for item 8
3. **Minutes of the Previous Meeting** – The minutes of 27th February 2024 were agreed and signed.
4. **Marketing Stakeholder Work Group**
 - a. The interview panel has made an appointment for the Marketing Coordinator role to start on 15th April. Philippa Salvoni will continue in the role until the 12th April to provide a handover and see the completion of the website.
 - b. It was agreed that the new Marketing Coordinator would have input into the discussions with the Camera Club.
5. **Skatepark and MUGA/Basketball court (multi use games area)**
 - a. Report back on site visit with suppliers - MUGA. The Deputy Clerk had met with another potential supplier and was waiting for a quote. Still waiting for a quote from Eibe. She will look for one other.
 - b. Funding The extra budget for the MUGA was agreed at the Finance & Governance Committee. Cllr Pattison will explore fundraiser options for the Skate Park.
6. **Report from H-ASH activities**
 - a. Progress on Grant Application SCC Cllr Kellett is still to complete the grant application.
 - b. Update on activities H-ASH are now planning a follow up conference in September.
7. **Events**
 - a. **Halesworth Heritage Open Days** – This item was brought to number 3 on the agenda. The members of the public were attending to ask for support for a planned event in September. This event is being seen as a follow on from the Halesworth 800 and the Heritage Open Days.

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Signature of Chair _____ Date _____

It was resolved that the Committee in principle supports the Halesworth Heritage Day and will fund up to £2000 to pay for the services of an event manager.

- 8. Bollard Project – Youth Development** – It was resolved that £450 from the youth development budget would be available to support the artists involved in the bollard project.
- 9. Commemorative Bench** - The bench position had been decided. Bench to ordered. Cllr Kellett will liaise with Jen Berry’s family for plaque wording.
- 10. Supporting the work of Halesworth in Bloom** – – the Deputy Clerk and Cllr Kellett had met with a HIB rep in the park and discussed that things would be more straightforward after the asset transfer had taken place.
- 11. Trees** – Appeal will be made to SCC Highways regarding the trees on Saxons Way. Temporary TPOs have been placed on the 4 remaining trees at the Patrick Stead development site. Cllr Kellett is also trying to include 4 yews also at that site.
- 12. Action Plan/Budget** – to be updated
- 13. News Items** - None
- 14. Correspondence** – None
- 15. Date of Next Meeting – 30th April 2024**

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Signature of Chair _____ Date _____