

# Halesworth Town Council

Assistant Town Clerk: Phillippa Welby  
E: [clerk@halesworthtowncouncil.org.uk](mailto:clerk@halesworthtowncouncil.org.uk)  
P: 01986 874517

## PLANNING COMMITTEE

Waveney Local Office  
London Road  
Halesworth

## PLANNING & HIGHWAYS COMMITTEE

**Wednesday 27<sup>th</sup> January 2024 at 10am held in the Council Chambers, London Rd, Halesworth**

**Present:** Councillors: D Fosdike, A Cackett, G Sibanda and P Hedges (in the Chair)

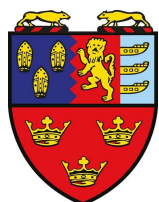
In Attendance: P Welby (Deputy Town Clerk).

### Minutes

1. **Apologies** – None.
2. **Declarations of Interests** – None.
3. **Minutes of the last meeting** – The minutes of the previous meeting of the 15<sup>th</sup> November 2023 were agreed and signed.
4. **Planning Applications:** To consider the following:  
  
[DC/23/4845/FUL](#) and [DC/23/4930/LBC](#) New handrails to front entrance - 3 Holton Terrace Holton Road – No objections to this application.
5. **Saxons Way Underpass** – Correspondence received from a resident regarding the state of the under pass after the recent flooding. Deputy Clerk to check with SCC on ownership and maintenance. Possibility of this being including in park maintenance when HTC own the park. Deputy Clerk to reply to resident.
6. **Highways Working Group** – Cllr Hedges will reply to the resident who contacted the Council in the first instance and contact Cllr Dunning regarding the working group. Cllr Fosdike bought up the instances of parking on the double yellow lines outside the new convenience shop in the Market Place. ESC to be contacted.
7. **Thoroughfare Working Group** – The Deputy Clerk is still waiting for numbers of permits from the group. The Bollard project is still ongoing with a meeting in March to talk to artists.
8. **Wayfinding Group** – The content for the boards is being created. There will be a walkabout with manufacturers next month.

Draft until signed

Signature of Chair \_\_\_\_\_ Date \_\_\_\_\_



# Halesworth Town Council

Assistant Town Clerk: Phillippa Welby  
E: [clerk@halesworthtowncouncil.org.uk](mailto:clerk@halesworthtowncouncil.org.uk)  
P: 01986 874517

9. **Correspondence** – received from ESC regarding a new call in system for planning applications. The Deputy Clerk also circulated the slides from the recent planning forum that Cllr Cackett attended at ESC.

10. **News Items:** None

Draft until signed

Signature of Chair\_\_\_\_\_Date\_\_\_\_\_