



HALESWORTH
TOWN COUNCIL

LEISURE & ENVIRONMENT COMMITTEE

**Tuesday 27th February 2024 at 6.30pm held in the Council Chambers,
London Rd, Halesworth**

Present: Councillors; J Moseley (Chair), K Greenberg, G Pattison, R Kellett and L Simmonds.

In Attendance: Phillippa Welby (Deputy Town Clerk)

Minutes

- 1. Apologies** Received from Revd. Gini Waters and Cllr Dunning
- 2. Declarations of Interest** None
- 3. Minutes of the Previous Meeting** – The minutes of the previous meeting on the 31st January were agreed and signed.
- 4. Marketing Stakeholder Work Group**
 - a. To consider a quote for essential work for the developing website – The proposal to use £2750 of the unspent marketing budget to cover the extra work needed on the website and explore funding from ESC was discussed and agreed.
JM has approached the camera club in Halesworth to provide photos for 18 months for the website. The Committee agreed in principle to a donation from the unspent marketing budget to the club in return for the photos.
 - b. Update on Marketing Coordinator recruitment – There have been many high calibre applicants with the closing date on the 4th March.
- 5. Skatepark and MUGA/Basketball court (multi use games area)**
 - a. **Report back on ESC site visit – MUGA** – Meeting with supplier for first quote. Shortfall in funding possibly covered by lottery funding. PW to contact Sarah Shinnie of ESC.
 - b. **Report back from meeting with ESC – MUGA/Skatepark** – Designs now needed from suppliers. PW and Ben Waters to work together using young people's wish list gathered at Food.Skate.Ball.
- 6. Report from H-ASH activities.**
 - a. **Event on 25th February Big Green Films at the Cut** – There is a film on the H-ASH website of the event at the Cut. RK asked whether the Council would consider organising a card machine for use at future events as donations in cash are becoming rarer. PW to discuss with Town Clerk.
 - b. **Progress on Grant Application SCC** – RK to provide volunteer hours to Town Clerk.

Draft until signed

Signature of Chair _____ Date _____

7. Events

- a. Halesworth Heritage Open Days** – The Committee agreed to support a legacy event from the Halesworth 800 event from last year possibly tying in with the launch of the Wayfinding Project.
 - b. Hop A Long Halesworth** – The Clerk had received an email from the organisers of the Easter Egg hunt trail with a request for funds to cover a costume and voice recorders for the trail. The Committee agreed to pay up to £100 to cover these items.
 - c. St George's Day – 20th April** – The Committee acknowledged the potential event being organised by Revd. Doble for the town.
- 8. Commemorative Bench** – The commemorative bench requested for the park was discussed and the Committee agreed to the design requested by relatives noting the ongoing maintenance costs it would incur. PW to organise and contact relative.
- 9. Supporting the work of Halesworth in Bloom** – RK to organise a meeting between LS, PW and Stephanie Hammond to discuss HTC's support for HIB's work in the town and how this can be better managed.
- 10. Trees** – RK to contact Hammonds regarding tree planting on the bank near the station.
LS to draft an appeal to the Highways' decision regarding the trees on Saxons Way. Possibly changing the trees to shrubs.
- 11. Action Plan/Budget** – To go through next month.
- 12. News Items** – None.
- 13. Correspondence** – KG had received an email from a member of the Friends of Halesworth Library in the relation to the lack of permanent manager at the library since 2019. Clerk to write to Suffolk Libraries to ask what was being done to rectify the situation.
- 14. Date of Next Meeting – 26th March 2024**

Draft until signed

Signature of Chair_____ Date_____