



LEISURE & ENVIRONMENT COMMITTEE

HALESWORTH
TOWN COUNCIL

**Tuesday 30th January 2024 at 6.30pm held in the Council Chambers,
London Rd, Halesworth**

Present: Councillors; J Moseley (Chair), K Greenberg, G Pattison and L Simmonds.

In Attendance: Phillippa Welby (Deputy Town Clerk)

Minutes

1. **Apologies** – Received from Ben Walters and Cllr R Kellett.
2. **Declarations of Interest** - None
3. **Minutes of the Previous Meeting** – The minutes for the previous meeting held on the 28th November 2023 were approved.
From these minutes the Jen Berry Memorial bench was discussed and agreed that the Deputy Clerk would follow up. An update regarding the Holton footpath was given. Work on this has been paused out of respect to the family and ESC has stated that there is still no right of way between path 6 and the public open space.
4. **Climate Conference review:**
 - a. **Programme of events** – The Committee was asked for suggestions for the programme of events that Halesworth – ASH are organising. The Committee approved the request for £1000 towards the programme of events as part of the Climate Conference legacy agreed by the Town Council.
 - b. **Application for grant funding** – The Clerk's office will help with the application to SCC.
 - c. **Follow up groups** – RK will provide a follow up at the next meeting.
5. **Skatepark and MUGA/Basketball court (multi use games area)**
 - a. **Report back on ESC site visit – MUGA** - Meeting cancelled by supplier
 - b. **Report back from meeting with ESC – MUGA/Skatepark** ESC will help facilitate the redevelopment of the MUGA.
ESC to share tender documents. They have also sent through 10 skatepark suppliers to obtain quotes from. To be followed up at a further meeting on the 12 February.
6. **Marketing Stakeholder Work Group** – the soft launch of the website took place at the end of January. This is the redesigned halesworthtown.co.uk. At the recent Marketing Stakeholder Working Group meeting the group looked at success measures for the Marketing Coordinator. There will be a report in September to look back at the first year of the post. Philippa will present her budget for the following year at the March meeting of this committee.
7. **Trees** – LS will contact AD (in her SCC capacity) regarding the suggested tree planting in Halesworth.

RK has drafted a tree policy (to be sent out with minutes) The Committee will look at this first draft. It was agreed that the main point of the policy is to increase trees in Halesworth and look after the ones already there. A strategy on how to achieve this will also be drafted.

LS would like to reapply for shrubs along Saxons Way where the trees were refused.

8. Action Plan/Budget – this was noted by the committee and will be further updated following this meeting.

9. News Items - to include the £1000 to Halesworth ASH in the HCN article.

10. Correspondence – None.

11. Date of Next Meeting – 27th February 2024