



## FINANCE & GOVERNANCE COMMITTEE MEETING

MONDAY 15<sup>th</sup> JANUARY AT 6.30PM IN THE COMMITTEE ROOM

23.12.01

**Present:** Councillors Hedges (Chair), Greenberg and Moseley and Pattison, and the Town Clerk

1. **Cllr. Hedges** welcomed all to the meeting and advised that there would be no recording of the meeting. It was agreed that future meetings should take place in the new Committee Room.
2. **Apologies.** Received from Cllr Took (other commitments) and **APPROVED**.  
**DOI dispensation requests - NONE.**  
**Declarations of Interest – NONE**
3. **Minutes of the last meeting**  
**RESOLVED** - to approve the minutes of the Finance & Governance Committee meeting held on Monday 18<sup>th</sup> December 2023 as a true record.
4. **Public Forum** – No members of the public were present
5. **Clerk's Report** – Items still to be completed were **NOTED**.  
It was **RESOLVED** to accept the quotation of **£638.54 + VAT** to supply and instal a TV monitor, router relay and network equipment in the new Committee Room to enable remote meetings.
6. **RFO Reports**
  - a. **NOTED** - the monthly report of income and expenditure against the budget and the Bank Reconciliation was checked and signed by Cllr Hedges.
  - b. **NOTED** - CIL & Reserve balances
  - c. **REVIEW** of Budget lines and **CONSIDERATION** of any virements from unspent funds/reserves to regularise the current budget – **DEFERRED** pending verification of all entries to Scribe.
  - d. **AUTHORISED** - accounts for payment (to be settled subsequent to the meeting) per the appended list.

10 January 2024 (2023-2024)

### Halesworth Town Council PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
341	Halesworth 800 Event	10/01/2024		1 Unity Trust Current		Banner	EPS Transfers	S	212.00	42.40	254.40
342	Training	10/01/2024		1 Unity Trust Current		Training	SALC	S	90.00	18.00	108.00
343	Pension Costs	10/01/2024		1 Unity Trust Current		Pension Contribution	Suffolk County Council	X	504.44		504.44
344	CCTV	10/01/2024		1 Unity Trust Current		CCTV (New)	BSA Security & Fire	S	567.52	113.50	681.02
Total									1,373.96	173.90	1,547.86

The Chair closed the meeting at 7.18 pm