



## LEISURE & ENVIRONMENT COMMITTEE

HALESWORTH  
TOWN COUNCIL

**Wednesday 14<sup>th</sup> June, 2023 at 6.30pm held in the Council Chambers,  
London Rd, Halesworth**

**Present:** Councillors; J Moseley (Chair), A Cackett, A Dunning, K Greenberg, R Kellett.

**In Attendance:** Lisa Simmonds, Ben Walters arriving at 19.38, P Welby (Assistant Town Clerk)

2 members of the public

### Minutes

**1. Apologies** – Rev Gini Williams

**2. Declarations of Interest** – Cllr Dunning item 14 – correspondence concerning Wissett Rd.

**3. Minutes of the Previous Meeting** – The minutes of the previous meeting were agreed.

**4. Matters arising from the minutes:**

RK will email the ESC Cllrs to ascertain whether the Enabling Communities Budget is still available for the Jen Berry Memorial Bench.

KG is still waiting for a response from Hopkins Homes following the meeting with ESC, Norse, HTC and Hopkins Homes regarding the play area on the new Chediston Street.

**5. Council 4 year plan** – KG proposed that the list of suggestions relevant to this Committee in the 4 year plan report are kept with no additions. Seconded by RK. All agreed.

**6. Town Marketing (papers to follow)**

a. Proposal that the Marketing Coordinator job is advertised – This was proposed by KG and seconded by RK – all agreed.

The advert has changed marginally to now be described as ‘Marketing Coordinator’ dropping events from the job title as this was creating some confusion. The position is also advertised as employed or self employed.

b. Proposal to set up a marketing stakeholder working group and agree to the terms of reference – This was proposed by KG and seconded by AD – all agreed. The Marketing Stakeholder Working Group will be a working group reporting to the Leisure & Environment Committee. JM will write to two potential members in order to start to get the Working Group formed and operational.

It has been agreed that Halesworthtown.co.uk is to be used for the landing site for the town. The ESTI (East Suffolk Towns Initiative) money is available to do the website development, and this will be overseen by the working group.

- 7. Open Spaces** – PW had met with ESC to discuss the locations of the new benches at the three open spaces in Halesworth – Kennedy Close, Old Station Road and Allington Road. There's no time scale for them to fitted currently.
- 8. Treescape bid** – RK will write to Laura Hack the lead at ESC as there was not enough time to put a bid together for this round of funding. (Post meeting note: delays enabled us to get small proposal in to ESC)
- 9. Climate Convention** – The planning is well under way with the speakers confirmed for Friday night's question time style panel. Revd. Alison Alder will co ordinating school day on Friday.
- 10. Skate Park** – There was another Food Skate Ball event on the 2<sup>nd</sup> June in the Town Park. Feedback was good. Sam Kenward from ESC has written a report on the event.  
Sarah Shinnie (ESC) is still to arrange the FA for a site visit for the MUGA (multi use games area)  
BW is working on quotes for the skate park. This will be in conjunction with YAH-R (youth action Halesworth rural) as they are leading on this project.  
Sam Kenward is leaving the position of Communities Office at ESC for the Halesworth area. AD suggested that this Committee write and thank Sam for his contributions and support.
- 11. Update on Wayfinding Steering Group** No update this month.
- 12. Action Plan** – AD will update the action plan.
- 13. News Items** – RK reported that the tree guard is back on the Jubilee Oak.
- 14. Correspondence** – Correspondence received regarding the Fen Meadow compensation – RK to follow up.  
Residents along Wissett Rd have requested that a small area of grass opposite their houses be added to the no mow list. RK proposed that this land be added to the list of No Mow sites and that HTC would apply to ESC on behalf of the residents.  
Seconded by KG. All in favour (AD abstained).
- 15. Date of Next Meeting – 12<sup>th</sup> July 2023** The dates of meetings are to possibly be rescheduled to another Wednesday – for discussion.