



LEISURE & ENVIRONMENT COMMITTEE

HALESWORTH
TOWN COUNCIL

**Wednesday 12th April, 2023 at 6.30pm held in the Council Chambers,
London Rd, Halesworth**

Present: Councillors; J Moseley (Chair), A Dunning, K Greenberg, R Kellett, R. Lewis

In Attendance: Lisa Simmonds, Revd. Gini Williams, P Welby (Assistant Town Clerk)

Minutes

- 1. Apologies** - Ben Walters
- 2. Declarations of Interest** – None
- 3. Minutes of the Previous Meeting** – The minutes of the previous meeting on the 8th March 2023 were agreed.
- 4. Matters arising from the minutes** – LS, RK and JM have arranged a meeting to draft the tree strategy.
RK has ordered the missing plaques for trees.
A site has been identified for the memorial bench for Jen Berry in the Park. There is another recycled plastic bench in the same vista so something of a similar colour needs to be chosen. Cllr Cackett (ESC) had agreed to her enabling communities budget to be used for this. It will now have to wait until after the elections in May and be reapplied for.
- 5. Budget Update** - £5000 has been put aside for a marketing budget which the coordinator post could access if required
£2000 for Youth Development has been added to the reserves
£200 for the last bamboo session at Kennedy Close
£500 for consultancy work with the play equipment
The money put aside for the skate park refurbishment has been added to the reserve amount.
- 6. Open Spaces** – LS will visit each open space where the trees have been planted in the next few weeks to check on them.
The Clerk had obtained quotes for the benches to be installed in the green spaces around Halesworth. Cllr Greenberg proposed that the Committee accept the quote from Norse to fit the benches and add the installation of Jen Berry's bench to it. Cllr Lewis seconded it. All in favour.
- 7. Climate Convention** – RK and GW have planned out the timetable for the three day convention. Invites to be sent to panel guests. There is a webpage Halesworth ASH that supports the convention.
- 8. Town Park Master Plan** – this will be looked at again as a project in the near future.

- 9. Youth Update** – 17 young people attended the advisory group meeting regarding the youth club. Clerk to email Sam Kenward (ESC) to organise a trip to the Mix in Stowmarket for YAH-R and L&E Committee.

The FA has funding available for MUGAs (Multi Use Games Area) which could be utilised in the Park. A site visit has been arranged.

The Skate Park has recently had a health check arranged by Norse. Clerk to ask for copies. This will mean HTC will have an up to date independent view of the Skate Park before the asset transfer.

Town Marketing Activity – An advert has been designed for the role. It is hoped to have a person in post by July. The working group is drawing up terms of reference for a stakeholder group to help oversee the marketing work.

10.

The Wayfinding and Signage project is moving along with the consultant spending three days in Halesworth meeting representatives of ESC carparking and SCC Highways. He has prepared a detailed report which will form part of the tender document for manufacturers. The working group has approached a local company, that knows the town well, to put in a bid for the artwork.

- 11. Action Plan** – JM to write an end of year report See attached

- 12. News Items** – None.

- 13. Correspondence** – Holton Pits have made a grant application to HTC. A meeting has arranged for KG, Sarah Shinnie (ESC) and Hopkins Homes to discuss the play space on the Chediston Street development.

- 14. Date of Next Meeting** – 10th May 2023