

LEISURE & ENVIRONMENT COMMITTEE

**Wednesday 8th February, 2023 at 6.30pm held in the Council Chambers,
London Rd, Halesworth**

Present: Councillors; J Moseley (Chair), K Greenberg, R Kellett, R. Lewis

In Attendance: Lisa Simmonds, Ben Walters and P Welby (Assistant Town Clerk)

Minutes

- 1. Apologies** – Received from Revd. Gini Williams via Cllr Kellett. Ben Walters would be arriving late.
- 2. Declarations of Interest** – None.
- 3. Minutes of the Previous Meeting - 11th January 2023** - The minutes were agreed with amendments to 4b '£500 has been agreed for the Skate Park anniversary event' and to recommendations '£70000, to be considered in the CIL list'.
- 4. Matters arising from the minutes** – a sub group formed from the YAH-R group is planning the second skate park event along the lines of the Food.Skate.Ball event last year. Probably in June to coincide with the 20th anniversary of the skate park. Clerk to check the date of anniversary. (post meeting note. The event is scheduled for Friday 2 June (half term) in the afternoon)
- 5. Open Spaces** –
 - a. Around 80 trees have been planted in the open spaces. LS will be meeting a resident at Kennedy Close to discuss the possibility repositioning some of the trees.
 - b. Cllr Greenberg proposed that every open space has two bird boxes installed subject to available budget. This was seconded by Cllr Moseley. All agreed.
 - c. Cllr Kellett had received quotes from a local company for replacement plaques for three trees in Halesworth. She proposed that the Committee accept the quote for replacement brass plaques at £87 per plaque. This was seconded by Cllr Greenberg. All in favour. Cllr Kellett to order plaques.
 - d. Cllr Kellett had also found a plaque pertaining to trees planted to commemorate the 50th anniversary of WWII but did not know which trees it belonged to. The Clerk agreed to try and identify the trees.
 - e. LS has obtained a replacement Oak tree for the vandalised Jubilee Oak in the Park.
 - f. There has been three days of bamboo clearance at Kennedy Close. The debris now need clearing. The best solution will be to burn it in situ on an appropriate day (check wind direction etc.) Clerk to make sign for heap 'Bamboo to be disposed of professionally'. LS will take copies and pin at site.

- g.** Cllr Moseley proposed that one more day at £250 be agreed to dispose of the cut bamboo. This was seconded by Cllr Kellett. All in favour. A spray regime to keep the regrowth at a minimum will be discussed in the spring.
- h.** The Clerk raised the suggestion for a memorial bench for Jen Berry in one of the open spaces and that there was part funding available from Cllr Cackett if purchased before 31st March. The Town Park was also suggested as a location. Cllr Kellett will speak to Ms Berry's family for suggestions of positions and what to put on the plaque.

6. Climate Convention – Cllr Kellett has attended two meetings with GW. The convention is planned for a weekend in October. There will be a combination of events at various locations across Halesworth. Cllr Kellett to continue to plan with GW. The Convention will take forward a number of things on our action plan e.g. tree strategy, flooding information. Decided that as legislation regarding single use plastic was now coming in that our action regarding being a plastic free town was not as pertinent. It needs a community group to lead and this is not forthcoming so agreed we would remove this as one of our actions.

7. Committee Terms of Reference – Cllr Moseley had redrafted parts of the terms of reference. Cllr Kellett proposed that the Committee accepted these terms. This was seconded by Cllr Greenberg. All in favour. These will now go to the next full Council meeting for acknowledgement.

8. Action Plan – Cllr Moseley has added to and redrafted the action plan. The Committee then went through each section. Actions identified from the plan are as follows:

- a.** Tree Mapping – LS has agreed to undertake the tree mapping in Halesworth for East Suffolk Council and pass the results to Cllr Kellett. Esc's Tree Strategy Officer will be attending next month's meeting.
Ben Walters enters the meeting at 7.48pm
- b.** Cllr Moseley would like to explore the possibility of working with a consultant to produce a cohesive vision for the Town Park to maximise the potential. This was supported by the committee. She will talk to Sarah Shinnie at ESC for details of the Leiston consultant.
- c.** BW gave a report from the YAH-R meeting regarding the next skate park event and more detailed data gathering.
- d.** Clerk to send MUGA quotes to Sam Kenward at ESC and BW.
The meeting was extended for 10 minutes.

9. News Items - None

10. Correspondence – The Clerk had received details regarding obtaining bulbs through Norse. This has been sent to Halesworth in Bloom. An email detailing planters had been circulated that may be of use for outside of the London Road building.

11. Date of Next Meeting – 8th March 2023