

PLANNING & HIGHWAYS COMMITTEE

Monday 11th November, 2022 at 10am held in the Council Chambers, London Rd, Halesworth

Present: Councillors: P Dutton (Chair), A Fleming, M Took.

In Attendance: P Welby (Assistant Town Clerk)

Minutes

1. **Apologies** - None
2. **Declarations of Interests** – Cllr Took for DC/22/3809/FUL and Cllrs Fleming and Dutton for DC/22/4840/LBC.
3. **Minutes of the last meeting** – The minutes of the meeting 11th November 2022 were approved.
4. **Matters arising:** Cllr Dutton is still to write to Campus regarding the 3G pitch. Clerk will check on status of appeal for Land West of Norwich Rd.
5. **Planning Applications:** To consider the following:

[DC/22/4688/FUL](#) To divide the plot, demolish the existing garage/workshop and build a new three-bedroom bungalow | Bridge House Holton Road – There are two objections from residents regarding this application. The Committee agreed that the proposed application was an overdevelopment of the site would go against WLP 8.33. *The Committee recommended this application for refusal.*

[DC/22/3809/FUL](#) Proposed Cafe extension to the side of the existing store and to connect to the existing cafe area. | The Co-Operative Saxons Way – *This application has already been approved by ESC and was previously approved by this committee.*

[DC/22/4631/FUL](#) Change of use from residential to self catering holiday let. | Bridge House 1A Thoroughfare also [DC/22/4632/LBC](#) – The Committee discussed this application and concluded that long term lets were needed to cater to the housing needs of Halesworth. *The Committee recommended this application for refusal.*

[DC/22/4923/TCA](#) Rear Garden 1 x Row of Conifers - Trim lower branches to height of approx. 8ft Reason: to retrieve lawn and gain access to Georgia wall for repair. | Townsend Villa 69 Chediston Street – *The committee recommended this application for approval.*

[DC/22/4922/TCA](#) Front garden (4 x Shrubs) 1 x Pyracantha & 3 x Viburnum tinus - Remove & replace with seasonal galvanised planters. Reason: blocking light

/ obscuring façade and not in keeping with period property. | Townsend Villa 69 Chediston Street - *The committee recommended this application for approval.*

[DC/22/4840/LBC](#) Listed Building Consent - Create wet room on ground floor. Room at present used as a gym but did have toilet and washbasin in it originally and drainage remains in place. | Brook House 7 Quay Street - *The committee recommended this application for approval.*

6. **Thoroughfare Working Group** – the road sign at the Library end of Thoroughfare will be replaced by the 24th January. This will state no parking at any time and allow anyone parked in the Thoroughfare (except blue badge holders) to be prosecuted. The next stage of the project will look to remove out of date signage in town and ensure that no signs direct vehicles to the town centre via the Thoroughfare.

7. **Grit Bins** – the assistant town clerk had conducted a survey to check the grit bins listed by Highways. There were some missing. She will liaise with Cllr Dunning and Highways over this.

There was an application for a new one in Oak Way.

She reported that some members of public were confused as to how to apply for a new grit bin. The process is done through the Town Council with the approval of Highways. There needs to be a member of the public willing to take responsibility for the grit bin and checking the levels before an application can be made. The Town Council then applies to Highways to have the location approved. Once approved the Town Council has to approve the cost of supplying and fitting a new grit bin.

A Highways approved grit bin has to be on Highways land (e.g. verge etc.) but must not be on a gritted main route (e.g. Holton Rd, Saxons Way etc.).

Residents can buy and install their own grit bin on private land but this will not be filled by Highways.

8. **Correspondence** – None received.

9. **News Items:** - None.