

**Wednesday 14<sup>th</sup> December, 2022 at 6.30pm held in the Council Chambers,  
London Rd, Halesworth**

**Present:** Councillors; J Moseley (Chair), K Greenberg, A Dunning, R Kellett.

**In Attendance:** P Welby (Assistant Town Clerk)

### **Minutes**

- 1. Apologies** Revd. Gini Williams, Ben Walters and Lisa Simmonds
- 2. Declarations of Interest** None
- 3. Minutes of the Previous Meeting** The minutes of the previous meeting were agreed.
- 4. Matters arising from the minutes** – Ben and Gini were formally co opted on the committee at the November HTC meeting.  
Cllr Kellett has been in touch with Halesworth in Bloom regarding the mowing in the wildflower area in the park.  
*Cllr Kellett will discuss a plan for the climate convention in partnership with St Mary's church with Gini Williams.*  
Cllr Kellett has been in touch with the Environment Agency contact regarding the flooding information.  
*Cllr Dunning will check with SCC Highways as to the ownership of the verge at Hill Farm Road.*
- 5. Budget** – The next skate park event will be funded by East Suffolk District Council but £500 was agreed to be left in the budget in order to tie in the 10<sup>th</sup> anniversary or the extension to national cycle route 1 and the 20<sup>th</sup> anniversary of the skate park to help with the event. *Cllr Dunning will also speak to the Millennium Green Trust to see if they are organising a celebration of the anniversary of NCR 1*  
  
Wayfinding is now part of this committee. The steering group will report to this committee and the budget will appear under Leisure and Environment.
- 6. Open Spaces**
  - a.** leaflet – the leaflets have been printed. *Cllrs Moseley Kellett and Dunning will deliver them between Christmas and New Year to those houses surrounding the open spaces where planting and benches are planned.*
  - b.** Tree Planting – *The Assistant Clerk and Lisa Simmonds will work on producing maps of the new plantings in the open spaces. The Council will formally inform ESC that the planting will begin in the New Year.*

- c. Bamboo – The Assistant Clerk had met with a tree surgeon and talked about the removal of the bamboo at Kennedy Close. This will be an expensive operation. *The Assistant Clerk will ask for a quote for cutting and targeted spraying.*
  - d. Benches – *Assistant Clerk to chase RAW for the fitting of benches.*
- 7. 10-year tree strategy** – Cllr Kellett will investigate an interactive map of trees in Halesworth including the existing Heritage Trees and trees with TPOs. She would like this to become the baseline to which new plantings can be registered. The Assistant Clerk has made contact with the officer leading the tree strategy at ESC and will forward the information she has sent. *The group agreed it would be useful to invite her to a meeting. Assistant Clerk to contact.*
- 8. Plastic Free** – *Cllr Dunning will talk to the original instigator of Plastic Free Halesworth and forward her information to the rest of the Committee.*
- 9. Feedback from YAH-R meeting** – task groups have been set up from the results of the youth survey with projects planned to take the youth survey results forward and action.
- 10. Committee Terms of Reference** – Cllrs Moseley and Greenberg have redrafted ToRs of their committees. These will be sent out to the committee when finalised.
- 11. Update of the action plan** – *The Assistant Clerk and Cllr Moseley will update the action plan from tonight's meeting.*
- 12. News Items** - to add tree planting to the next Halesworth Community News article and to add the leaflet to the website after Christmas. The committee also reflected on the late Jen Berry and what she meant to Halesworth.
- 13. Correspondence** – *The Assistant Clerk will reply to the letter received concerning wood burners.*
- 14. Date of Next Meeting – 11<sup>th</sup> January 2023**