



Waveney Local Office
London Road, Halesworth
Monday 7th November, 2022 at 6.30pm
Held in the Day Centre
Minute Book ref No 81

MONTHLY MEETING OF THE COUNCIL HELD IN THE DAY CENTRE

Present: Councillors;

Annette Dunning (HTC & SCC), Peter Dutton, Rosemary Lewis (Chair), Joyce Moseley, Rachel Kellett, Maureen Took, David Wollweber (Vice-Chair), Keith Forster and Keith Greenberg.

In Attendance: Nick Rees (Town Clerk), District Cllr Alison Cackett, 3 members of the public.

Minutes

- 1) **Apologies:** Cllrs; Anne Fleming, Jackie Wagner.
- 2) **Declarations of interest:** To receive declarations for pecuniary and non-pecuniary interests: None
- 3) **Minutes:** The minutes of the monthly meeting held on the 3rd October 2022 was accepted as a true record with two minor amendments, under item 10, an SCC report was sent just prior to the meeting, item 13 iii granted 'devolved' powers not **'RESOLVED'**
- 4) **Matters arising from the minutes:** After a query raised by Cllr Dunning, Cllr Moseley confirmed that under item 13 iii the HNPSG has devolved powers to correct any inaccuracies in the examiner's report, the Council understood that these corrections would not be brought back again for Council approval.

Mr Ian Fyfe, Chair of the Thoroughfare Working Group, reported on progress to have the signage adjusted so that East Suffolk Council could enforce the current Traffic Regulation Orders. This was scheduled to take place hopefully before Christmas. Furthermore the Police had committed a PCSO to patrol the Thoroughfare at certain times. The group had also engaged with ESC on improving the Thoroughfare car park to compliment these changes. District Cllr Alison Cackett reported that ESC would be making changes in line with the changes made recently at the Blythburgate Car Park in Beccles. The Chair thanked Mr Fyfe for all his work with the group.

- 5) **Membership of Committees and reps on outside bodies:** It was **RESOLVED** that the following changes were approved:-
 - a) Cllr Dutton left the London Rd Working Group, this group had not met for some time but was set up primarily to advise the users of the building of changes regarding the transfer, however that matter had still not been concluded. The Chair wished to keep the group in place until after the transfer, in the meantime the Clerk would confirm membership again with the users.
 - b) Cllr K Greenberg and Cllr Forster joined the Assets & Services Committee.
 - c) Cllr Fleming wished to stand down as Chair, Cllr K Greenberg was then duly elected as Chair of the Assets & Services Committee.
 - d) Cllr K Greenberg joined the Leisure & Environment Committee
 - e) Cllr K Forster joined the Planning & Highways Committee
 - f) Correction; Jo McCallum in Wayfinding not Jo Chapman
 - g) Amendment; K Chennells added to Thoroughfare Working Group

- h) Cllr J Mosely removed as Campus Observer as she was already a trustee. Cllr R Lewis would report when possible.
 - i) Clerk to check with HACT that there wasn't a suitable non-councillor to report back to HTC
 - j) The Day Centre would provide a written report when possible
 - k) Name Change; Youth Development to Youth Action Halesworth – Rural.
 - l) Cllr R Kellet agreed to be sub for the Community Partnership
- 6) **Chair's Report:** The Chair gave a report of her activities during October.
- 7) **Public Session:** [15 minutes on agenda items] Janet Huckle invited councillors to the Tourism Group meeting on Wednesday the 9th November and wished to advise the Council that the area known as the Arboretum should be referred to as Memorial Gardens as there was no official record of it ever being recorded as the Arboretum and furthermore there was only one tree. However, some Councillors disagreed. The Chair invited any evidence to resolve the matter.
- 8) **Reports on meetings and events attended by Council representatives:** The Council received and noted the following reports; Police meeting 11th October, Youth Action, Skateboard Event report, Wayfinding report, Bus Passenger Interest Group meeting, HEM report, HCSL report, Community Partnership, Station User report, and a verbal report of the meeting with Ben Woolnough held earlier on the 7th November.
- 9) **District & County Reports:** Cllr A Dunning provided a written report and updated the Council on the White Bridge and other SCC related matters
- 10) **Finance & Governance Committee:** The Council received and noted the report of the meeting held on the 17th October, 2022
- 11) **Planning & Highways Committee/ Thoroughfare Working Group:**
- a) The Council received and noted the minutes of the P & H committee meeting held on 12th October, 2022
 - b) To receive a short presentation of progress by the Chair of the Thoroughfare WG – this was brought forward after item 4.
- 12) **Neighbourhood Plan Steering Group & Leisure & Environment Committee:** No meetings held in October.
- 13) **Assets & Services Committee:**
- a) The Council received and noted the minutes of the meeting held on the 12th October, 2022
 - b) Community Building Working Group:
 - i) It was **RESOLVED** that the Council approved the Community Hub consultancy brief
 - ii) It was **RESOLVED** that the Council approved CIL funding to the value of £15k for the consultancy work to determine the needs of the community in accordance with the agreed brief.
 - c) Asset Transfer update: The Clerk confirmed that he had spoken to the officer in charge of the transfer and who was putting forward proposals to the Cabinet to reflect increases to the parachute payments since the original agreement was made over two years ago. This amendment had the risk of delaying the Cabinet decision another month but it was in the Town Council's interests to wait for a more favourable outcome.
- 14) **Station User Group:** Report noted under item 8.

15) **Maintenance:** Clerk's VAS report. The Council agreed with the Clerk's suggestion it was proposed and **RESOLVED** that the Council approved the purchase of a Solar Powered VAS machine for exclusive use in Halesworth for the cost of £2,250.

16) **Correspondence:** None

17) **Items for the Website/Noticeboard/Newsletters/Library:** Remembrance Sunday

18) **Accounts for Payment:** The following accounts for approved for payment:-

19) ABC Skateboarding – coaching for Food/Skate event (GPoC)	150.00
20) BSA – CCTV camera repairs (Market Place) LG/Rating Act 1992 s31	479.18 + vat
21) BSA Annual CCTV maintenance to Nov 23) LG/Rating Act 1992 s31	965.00 + vat
22) House of Flags – Flagpole Maintenance (GPoC)	465.38 + vat
23) Suffolk Libraries – Thoroughfare WG meetings (LGS 1972 s144)	60.00

DD/Standing Orders:

24) Valda Energy Market Electricity (Food Act 1984) S/O	100.00
25) Zoom (LGA 1972 s111) (Soldo Acc)	11.99 + vat
26) Monthly salaries (LGA 1972 s112)	2935.11
27) LGPS Pension (LGA 1972 s112)	1075.58
28) Barclays – Bank charges (LGA 1972 s111)	8.50

Bank & Cash Balances at 1st November, 2022

Current 728	£124,173.58
Unity Trust Current	£86,596.66
Unity Trust Savings	£200,243.29
Community A/C	£5,298.88
Business Reserves 017	£92,747.05
Soldo Prepaid Acc.	398.25
Petty Cash	£22.82

19) **Staff Matters:** None