

## **Assets and Services Committee**

**Wednesday 12<sup>th</sup> October 10.15am**  
**Day Centre, London Rd, Halesworth**

### **Minutes**

**Present:** Councillors;

Peter Dutton, Anne Fleming (Chair), Rosemary Lewis, Dave Wollweber

**In Attendance:** Nick Rees (Town Clerk), Cllrs; Keith Forster and Keith Greenberg

The Chair welcomed Cllrs; Forster and Greenberg to the meeting who took part in discussions during the meeting but did not vote on any decisions.

1. **Apologies:** Cllrs; Maureen Took, Karen Forster, Joyce Moseley
2. **Declarations of interest:** None
3. **Minutes:** The Assets and Services Committee minutes of the meeting held on the 17<sup>th</sup> June, 2022 was accepted as a true record.
4. **Matters arising from the minutes.** The Chair reported that some councillors had visited the Bungay Community Centre but were still waiting to arrange a visit to Framlingham. It was noted that the proposed extension to the CCTV coverage in the Park had not been approved. At the recent meeting with the Police, which had been very productive, it was noted that the Police were very much in favour of more CCTV coverage. The decision to extend the CCTV could be revisited in December but in the meantime Cllr Forster offered to review the quotation.  
  
It was **RESOLVED** that the Committee agreed that Cllr Forster would review the quotation and any other options relating to extending the CCTV and report back.
5. **London Rd Building:** The Committee received and noted the information on the building, floor layouts, rates and associated costs. The Chair and Clerk gave an update on the current position.
6. **Public Toilets:** To review the information on the public toilets and to consider a plan of action after the transfer. The Committee agreed with Cllr Wollweber that once the assets had been transferred the toilets should be refurbished which would help to show an immediate benefit for residents. It was noted that Southwold TC had recently upgraded their public toilets and the Clerk would ask whether they would share their specification.
7. **Other assets:** An update on the Park and open spaces. It was noted that the Clerk had requested an update to the maintenance quotes from Norse. Norse

had provided schedules for their work based on the existing contract with ESC but HTC would be able to modify this if required.

8. **Community Centre:** It was noted that the Council had agreed that a consultation was necessary to understand what needs a potential new Community Centre would serve and this was also a requirement to secure any District CIL funding. It was **RESOLVED** that the Committee would form a new Community Building Working Group and the members would be Cllr Greenberg, Cllr Keith Forster and Cllr Fleming, pending agreement of the Committee members at the November monthly meeting. The Committee members and new councillors agreed it would be useful to visit other facilities in the town and particularly wished to learn what the Skills Centre could offer. A visit would be arranged shortly.
9. **Communications/News:** It was noted that all three new councillors; Cllr Keith Forster, Cllr Keith Greenberg and Cllr Karen Forster were interested in joining the committee and this would be formally considered by the full Council at the next monthly meeting on the 7<sup>th</sup> November. The Clerk advised that to avoid any misunderstanding, the Committee should confirm that it was in agreement. It was then **RESOLVED** that the Assets and Services Committee recommended that the Council formally appoints the three new councillors; Cllr Keith Forster, Cllr Keith Greenberg and Cllr Karen Forster to the Assets and Services Committee.
10. **Next meeting:** Wednesday 9<sup>th</sup> November at 10am in the Day Centre (if available or Chambers Room if not).