



Waveney Local Office
London Road, Halesworth

Monday 5th September, 2022 at 6.30pm

Held in the Day Centre

Minute Book ref No 78

MONTHLY MEETING OF THE COUNCIL HELD IN THE DAY CENTRE

Present: Councillors;

Annette Dunning (HTC and SCC), Anne Fleming, Rachel Kellett, Rosemary Lewis (Chair), Joyce Moseley, Maureen Took, David Wollweber (Vice-Chair), Jackie Wagner.

In Attendance: Nick Rees (Town Clerk), Tony Goldson (District Councillor), 4 members of the public.

Minutes

- 1) **Apologies:** Cllr Peter Dutton
- 2) **Declarations of interest:** Non-pecuniary interests: Cllr Wollweber for 17, Cllr Dunning for 11b, Cllr Moseley for 11a.
- 3) **Minutes:** The minutes of the monthly meeting held on the 4th July, 2022 and the minutes of the extraordinary meeting held on the 24th August were accepted as a true record.
- 4) **Matters arising from the minutes:** Cllr Goldson confirmed that he would be representing HTC at the Cabinet meeting on the 4th October, the Clerk would check if members of the public could also attend.
- 5) **Chair's Report:** The Chair gave a report on her activities since the last meeting. The Chair also wished to formally thank Jess Brown of Firstlight for organising a very successful Heart of Halesworth event which was enjoyed by many families in the town. The Chair also reported that there has been two residents expressing an interest in becoming a councillor. The Council will advertise again and hopefully fill the vacancies at the October meeting.
- 6) **Public Session:** [15 minutes on agenda items] A member of the public asked various questions about the future of bus services and the Bus Back Better strategy. County Cllr Annette Dunning, District Cllr Tony Goldson and Cllr Anne Fleming provided some answers. It was noted that HACT (Halesworth Area Community Transport) had been providing a bus service into town from Linstead and Chediston and other parishes may be interested in a similar service
- 7) **Reports on meetings and events attended by Council representatives:** To receive any Cllr reports: Cllr Rachel Kellett reported on the sale of Holton Sand Pits, although it was not in the parish, this news may be of some interest to Halesworth residents. There had already been a meeting with around 50 interested residents and dog walkers who were keen to try and ensure that is an accessible open space. It was noted that it was not an official public space and was currently in private ownership but it had a previous history of being used accessible for the public. Another member of the public and resident of the George Maltings, wished to draw attention to the ongoing vandalism and wished to know what actions could be taken. Cllr Moseley reported that there were plans to bring back outreach youth services and also improvements and additions to the park facilities. It was

RESOLVED that the Council would arrange a meeting with the Police to discuss the vandalism and to follow up on what actions the Police had taken.

- 8) **District & County Reports:** Cllr Dunning provided a written report and highlighted several points including the need for EV charging in the town, an organised beach clean, Ukraine refugee update and the White Bridge. The White Bridge was of particular concern as there was likelihood that it would be out of action for a long time and the Town Council/ESC/SCC and Millennium Green should be working together to find solutions. It was then **RESOLVED** that a White Bridge Working Group would be formed and the agreed members were; County Cllr Annette Dunning, District Councillor Tony Goldson and Town Councillor Jackie Wagner.
- 9) **Finance & Governance Committee:** The Council received and noted the report of the meeting held on the 18th July, 2022. Cllr Dunning was very concerned that at the last meeting a grant had been awarded to HEM (Halesworth Events Management) for icicle lights which HEM intended to keep in place all year round. Cllr Dunning suggested that this may contravene rules in a conservation area. It was agreed that HEM should seek advice from East Suffolk Council's Conservation Officer.
- 10) **Audit Report: The Council** received the certificate of approval from the external auditors and noted that there were no matters of concern or anything to report. The Chair thanked the Clerk.
- 11) **Planning & Highways Committee:** The Council received and noted the minutes of the meeting held on the 6th July, 2022

The Clerk reported that the Council had previously recommended refusal of the outline planning application off Harrison's Lane but the Council were now being asked to consider the reserved matters:-

- a) DC/22/3156/ARM: Approval of reserved matters (DC/18/4947) land south of Harrison's Lane (original application HTC recommended refusal). It was **RESOLVED** that this would be determined by the full Council at an extraordinary meeting to be held as soon as possible.
 - b) DC/22/3057/FUL: Install new security fencing; Edgar Sewter Primary School Norwich Road. It was **RESOLVED** that the Council recommended approval
 - c) DC/22/2441/FUL Extension to 83, Beddingfield Crescent: It was **RESOLVED** that the Council recommended approval.
- 12) **Neighbourhood Plan Steering Group:** The Council received and noted the minutes of the meeting held on the 25th July, 2022. Cllr Moseley added that the Regulation 16 Consultation had ended and ESC would now be preparing to send the Plan to the Examiner and then a referendum would follow, probably in November.
 - 13) **Leisure & Environment Committee:** The Council received and noted the minutes of the meeting held on the 13th July, 2022. At the next meeting, the L&E Committee would be asking Martin Dominic to present some conclusions from his annual survey of the river.
 - 14) **Assets & Services Committee:** There has been no meetings in July or August.
 - 15) **Thoroughfare Working Group:** The Council received and noted the report from Cllr Dutton, the next meeting would be held on the 11th October.
 - 16) **CCTV:** To review the report of the CCTV. It was agreed to wait for the meeting with the Police before making any further decisions regarding CCTV.

17) Correspondence:

- a. Cllr Wollweber explained that the recent letter informing the Council that the Patrick Stead Hospital had not been listed by the Historic Listing Team East was mainly due to the fact that, in their opinion, the architectural aspects of the building was not considered particularly unique. It was not known who had put forward the building for consideration.
- b. The Council appointed Cllr Wollweber to join Keith Greenberg (Museum) and the Clerk to meet to discuss options for the Council prior to further discussions with Greater Anglia (GA) on the implications of the condition survey of the Station Building, currently being arranged by GA. It will be necessary to consider whether HTC should seek professional advice as the condition survey will indicate what repair work GA expects to have been undertaken prior to the end of the lease agreement in 2025.
- c. The Council agreed to proceed with the refurbishment of the five hexagonal planters to complete the work to the street furniture in the Thoroughfare.
- d. Following a complaint by a resident, the Chair proposed and it was agreed to move the bin outside VeeWon to the seating area on the corner opposite the Angel Hotel.

18) Items for the Website/Noticeboard/Newsletters/Library:

19) Accounts for Payment: The following accounts for approved for payment:-

4696.	EPS Transfers – wayfinding banners (LGA 1972 s144)	233.00 + vat
4697.	N Rees – Zoom (LGA 1972 s111)	11.99 + vat
4698.	Raw Consortium – 2 nd invoice for benches & Planters (GPoC)	2718.75 + vat
4699.	N Rees – annual 100gb Google Drive space (LGA 1972 s111)	15.99
4700.	Hetty's Little Copy Shop, posters for wayfinding (LGA 1972 s144)	115.91+ vat

DD/Standing Orders:

4701.	Valda Energy Market Electricity (Food Act 1984) S/O	100.00
4702.	Wave – water charges – Saxon Allotments (Allotments Acts 1908 s.23)	118.69
4703.	Wave – water charges – Swan Lane Allotments (Allotments Acts 1908 s.23)	384.04
4704.	Wave – water charges – Saxon Allotments (Allotments Acts 1908 s.23)	45.78
4705.	Monthly salaries (LGA 1972 s112)	2935.11
4706.	LGPS Pension (LGA 1972 s112)	1075.58
4707.	Barclays – Bank charges (LGA 1972 s111)	8.50

- 20) **Staff Matters:** The Council received and noted the report of the Personnel meeting held on Wednesday 31st August. It was noted that the proposal was to consider employing or sub-contracting an outside maintenance person. There were many questions about equipment, hours, apprenticeships, training and management that needed answering but the Council agreed in principle to the proposal and asked the Personnel Working Group to bring back some firm options. In the meantime the Clerk would consult with our neighbouring towns.

It was also agreed to explore options on engaging an Events Manager. Halesworth's 800 year Market anniversary would be in 2023 and this needed organising very soon. It was also agreed that the recent events; Streets Alive and Heart of Halesworth had been very well received and future events like these should be regularly on the calendar. The Leisure and Environment Committee would review this at the next meeting.

The meeting was closed at 8.21pm