

**Neighbourhood Plan Steering Group**  
**Wednesday 27<sup>th</sup> July at 6.30pm Day Centre, London Rd**

**Minutes**

There were present: Joyce Moseley (in the Chair), Keith Greenberg, Charlotte Slater (via Zoom) and Phillippa Welby (secretary).

1. Apologies – EH and AF
2. Minutes and Matters Arising from the meeting on 18<sup>th</sup> May 2022 – The minutes were agreed.  
Matters arising: the Community Centre brief has been completed and accepted by the Planning Committee. This now needs a lead to take the project forward.
3. Regulation 16 update – ESC has completed the reporting form to request an independent examiner. The independent review of the Plan will hopefully take place in September/October. There are parts of the report that can be used in the next HCN/Hoot article.  
Clerk/JM will email ESC after the end of the Regulation 16 period (3<sup>rd</sup> August).
4. Communication Plans – The next HCN/Hoot article was discussed. It will include work on Green Spaces to demonstrate that HTC are supportive of the Plan, youth provision and detail the work being done with ACT and Youth Action Halesworth-Rural and the Non Designated Heritage Assets and Design Codes. To also possibly include the support in the Plan for small enterprise spaces such as Miles Ward Court. JM to liaise with EH.
5. Updates on activities:
  - Wayfinding – There will be a public meeting in the Church to enable Streetwise to gather views from residents and a small stakeholder meeting for more a in depth research. The steering group has been awarded an extra 'Living with Covid' grant for maps of circular walks in the town.
  - Heritage trees/10 year tree planting – Nothing has been received from ESC regarding inputting Halesworth's heritage trees on their GIS.  
CS will contact ESC.
  - NEAP – JM is drafting a report to HTC regarding upgrading some of the equipment and adding new equipment in the Town Park.
  - Education – There are still ongoing discussions between Bungay High School, Asset Education and NP members about support for Halesworth's children into post 16 education.
  - Environment Agency – Cllr Kellett has creating an A2 sized board with the EA flood information on to be situated near the river. The wording was thought to be OK but it needs to be designed better (Kelcreative was a suggestion who has done work for the NP group in the past) to make the board have more impact.  
There is a Community Liaison office at the EA and the arrangement made with them was that they would help facilitate resident information on how flooding will affect the town. CS to send JM the minutes of the meeting with the EA and her contact details so that Cllr Kellet can contact and get their input.

6. Date of next meeting – 7<sup>th</sup> September 6.30pm in person.