



Waveney Local Office
London Road, Halesworth
Monday 6th June 2022 at 6.30pm
Held in the Day Centre
Minute Book ref No 75

MONTHLY MEETING OF THE COUNCIL HELD IN THE DAY CENTRE

Present: Councillors;

Annette Dunning (HTC and SCC), Peter Dutton, Anne Fleming, Rachel Kellett, Rosemary Lewis (Chair), Joyce Moseley, David Wollweber (Vice-Chair), Jackie Wagner.

In Attendance: Nick Rees (Town Clerk), Alison Cackett (District Councillor), 2 members of the public.

Minutes

- 1) **Apologies:** Cllr M Took
- 2) **Declarations of interest:** To receive declarations for pecuniary and non-pecuniary interests: None
- 3) **Minutes:** The minutes of the **annual & monthly** meeting held on the 9th May, 2022 was accepted as a true record.
- 4) **Matters arising from the minutes:** The Clerk would check with Millennium Green Trust was to whether they would like a council representative as proposed at the last meeting. Cllr Fleming reported that Halesworth Events Management had invited the Chair to the next meeting to discuss the possibility of sharing some resources.
- 5) **Chair's Report:** The Chair gave a report on her activities during May and congratulated Halesworth Volunteers for achieving the Queen's Award for Voluntary Service. The Chair thanked all those who had helped with the Jubilee event in the Park, in particular Cllr Jackie Wagner and her family who erected the marquees very early on Saturday. The Chair proposed and it was agreed that that a £50 donation should be sent to the Oxblood Molly dancers and the Ukulele band. The two best window displays would also receive £50 each; Durrants and Hetty's Little Copy Shop were the joint winners.
- 6) **Public Session:** [15 minutes on agenda items]: A resident reported that ESC had repaired the whole in the ramp in the Thoroughfare car park and also reported that a new cycle and accessory shop had taken over from Huggy's cycle shop as he had now retired. The same resident had also reported to M W White Recycling that the paper bins needed emptying again. A member of the public raised questions about a recent incident involving the defibrillator. The same member of the public questioned the effectiveness of the CCTV and further asked why the jubilee flags had not been included in the Market Place.
- 7) **Reports on meetings and events attended by Council representatives:** To receive any Cllr reports; Cllr Dutton reported on the Thoroughfare Working Group's regarding traffic orders, enforcement and signage in the Thoroughfare. The Chair reminded councillors of the 40th Anniversary of the Twinning with Bouchain event on the 2nd July, 2022.
- 8) **District & County Reports: County** Cllr Annette Dunning and District Cllr Alison Cackett gave verbal report.

- 9) **Jubilee:** Cllr Fleming gave a detailed account of the very successful Jubilee Tea Party event in the Park. It was agreed that a photographic record should be shared with the Museum since another 70th Platinum Jubilee event was unlikely to be repeated. Councillors were asked to forward any photographs to the Clerk.
- 10) **Finance & Governance Committee:** There were no meetings in May.
- 11) **Planning & Highways Committee:** The Council received and noted the minutes of the meeting held on the 25th May, 2022
- 12) **Neighbourhood Plan Steering Group:** The Council received and noted the minutes of the meeting held on the 18th May, 2022
- 13) **Leisure & Environment Committee:**
- a) The Council received and noted the minutes of the meeting held on the 11th May, 2022
 - b) To consider the proposal for CIL funds for the Open Spaces: It was **RESOLVED** that the Council approved the proposal for £10k of Community Infrastructure Levy funds to be earmarked for improving the Open Spaces for the purposes explained in Cllr Moseley's report (5th June, 2022) and the L&E minutes, this was not dependent on the transfer of assets but permission from ESC would be required if they were still the land owners.
- 14) **Assets & Services Committee:** There were no meetings in May but a meeting would be arranged in June.
- 15) **APM meeting:** The Council received and approved the minutes of the Annual Parish meeting. It was noted that the turnout was poor. Cllr Wagner had suggested that refreshments would have helped to increase the number attending. The Clerk had explained the issues with providing refreshments at this particular venue and due to other reasons it was difficult on this occasion. It was agreed that an alternative venue should be explored and other ways to attract residents but this required planning for the event well in advance.
- 16) **Correspondence:** Defibrillator responsibility. The Clerk explained that he was very concerned about the liabilities involved with the defibrillator, both for the Council and the staff and had since contacted the ALCC and SALC to get clarification. On the Clerk's suggestion it was **RESOLVED** that all councillors would be provided with the code for the defibrillator and would independently test the ease of access to the cabinet. The Clerk confirmed that the equipment was regularly checked and records were being kept on file but that did not absolutely guarantee that the equipment would work when it was required, since a failure could occur between checks. Further debate on this subject took place, however the Clerk had subsequently learnt that the delay was not caused by any issues with the equipment, as the member of the public had inferred, but rather an issue with the emergency services call centre and/or users correctly identifying the cabinet and this matter is currently being investigated.
- 17) **Maintenance:** No new issues to report.
- 18) **Items for the Website/Noticeboard/Newsletters/Library:** To celebrate the successful Jubilee event in the Park via articles and photographs.
- 19) **Accounts for Payment:** The following accounts for approved for payment:-

4829.	N Rees Zoom subscription (LGA 1972 s111) March	11.99 + vat
4830.	N Rees – Amazon – Radar keys and Flag clips (Public health Act 1936 s87)	35.93
4831.	EPS Transfers – Jubilee Picnic Banners (GPoC)	213.84 + vat
4832.	Black Dog Signs Ltd – Union Flags for Thoroughfare (GPoC)	850.00 + vat

4833.	SALC – Internal audit (LGA 1972 s111)	432.00 + vat
4834.	Rooblidoo Jubilee Face Painting - (GPoC)	200.00
4835.	Jubilee Cake (Farmhouse Bakery) (GPoC)	80.00
4836.	Cheryl Suffolk Catering (GPoC) Jubilee ice creams	280.00
4837.	Hetty's Little Copy Shop – Jubilee Mugs	TBC
4838.	Glasdon Bench for Rectory Lane (Bench cost by resident) (VAT & fitting by HTC)	574.34 + vat

DD/Standing Orders:

4839.	BT Phone & Broadband (LGA 1972 s111) – quarterly	339.28
4840.	Valda Energy Market Electricity (Food Act 1984) S/O	25.00
4841.	Monthly salaries (LGA 1972 s112)	2935.11
4842.	LGPS Pension (LGA 1972 s112)	1075.58
4843.	Barclays – Bank charges (LGA 1972 s111)	8.50

Receipts

4844.	NPG-12768 Grant	3405.00
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Bank & Cash Balances at 1st June, 2022

Current 728	£125,233.70
Unity Trust	£268,808.13
Community A/c	£5,296.85
Business Reserves 017	£92,711.48
Petty Cash	£22.82

The meeting was closed at 8.35pm