



HALESWORTH TOWN COUNCIL

FINANCE & GOVERNANCE COMMITTEE MEETING

FINANCE REPORT no 63

MONDAY 20th JUNE 2022 AT 6.30PM IN THE DAY CENTRE

Present: Councillors; R Lewis (Chair), M Took, D Wollweber

In Attendance: N Rees (Town Clerk)

REPORT

- 1) **Apologies.** Cllrs: A Fleming, P Dutton, J Moseley
- 2) **Declarations of Interest:** To receive declarations for pecuniary & non-pecuniary interests: Cllr Took for item 6
- 3) **Minutes:** The report of the Finance & Personnel Committee meeting held on Monday 25th April, 2022 was accepted as a true record.
- 4) **Matters arising from the minutes.** The Clerk confirmed he had delivered some of the Radar keys for the disabled toilet to the Ancient House and retained some for the office.
- 5) **Finances:**
 - a. The Committee received and noted report of expenditure against the budget
 - b. The Committee received and noted the CIL report
 - c. The Committee received and noted the Reserves report
- 6) **Jubilee costs:** The Committee received and noted the report of the Jubilee costs.
- 7) **Risk Assessment:** The Clerk explained the reason for the amendments and additions and it was **RESOLVED** that the Risk Assessment was approved.
- 8) **Asset Register:** It was **RESOLVED** that the Asset Register was approved.
- 9) **Bank Signatories:** It was agreed to take this to the full council to see if there were any councillors were willing to be additional signatories.
- 10) **Google workspace/gmail:** It was **RESOLVED** that the Council would opt for the basic package for subscribing to the Google Workspace at £4.14 per month per user (assumed to be one user) before the service is interrupted in July until an alternative .gov domain could be acquired. The Clerk explained that both options would require a card payment. He would contact other councils with the government email address to get some further advice.
- 11) **Maintenance:** It was noted that the Assets & Services committee were investigating the option of replacing all six benches in the Thoroughfare with new recycled plastic benches.
- 12) **Correspondence:** None
- 13) **News Items:** To consider any items for the website/newsletters: No additional items
- 14) **Accounts for Payment:** The following accounts for payment was approved:-

4561.	N Rees – Acronis backup for office pcs (LGA 1972 s111)	58.32 + vat
4562.	Oxblood Molly donation for the Jubilee event (Chair's allowance)	50.00
4563.	Ukulele Band (details TBC) donation for the Jubilee event (Chair's allowance)	50.00

Bank & Cash Balances at 1st June, 2022

Current 728	£125,233.70
Unity Trust	£268,808.13
Community A/c	£5,296.85
Business Reserves 017	£92,711.48
Petty Cash	£22.82

The meeting was closed at 6.47pm