

Wednesday 9<sup>th</sup> March, 2022 at 6.30pm held in the Day Centre,  
London Rd, Halesworth

**Present:** Councillors; J Moseley (Chair), A Dunning, R Kellett, R Lewis.

**In Attendance:** P Welby (Assistant Town Clerk), Martin Dominic, Lisa Simmonds.

### Minutes

1. **Apologies** - None
2. **Declarations of Interest** – Cllr Kellett for item 9.
3. **Minutes of the Previous Meeting** – The minutes were agreed by the Committee.
4. **Matters arising from the minutes** – Cllr Moseley went through the budget of £12000 that this Committee has access to and the amounts that were ringfenced for certain categories.  
Lisa Simmonds reported that the wildflower sowing had not been successful at Swan Lane and advised the Committee from repeating this. She also reported that three trees had been vandalised.  
The Assistant Clerk reported that Reclaim the Rain had been contacted last week and they did not require anything else currently from the Town Council.
5. **Election of the Vice Chair** – Cllr Moseley proposed Cllr Kellett for the position of Vice Chair. This was seconded by Cllr Dunning. Cllr Kellett accepted.
6. **Reviewing the Terms of Reference and setting priorities** - The Clerk confirmed that street furniture is now on the Assets and Services committee and that Signage is now with Planning and Highways. The part on Sport and Leisure will be changed to 'To actively engage and support town organisations involved in sport and leisure.'  
  
Cllr Moseley has drafted a strategic action plan and circulated to the Committee. It was agreed that:  
**A working party lead by Cllr Kellett will be set up to engage residents and interested parties in how Halesworth can reduce its carbon footprint.** This will create a list of ideas to bring back to committee as suggestions.  
**A working party lead by Cllr Dunning will be set up to look at the Skateboard Park.** Cllr Dunning is already in touch with park users and interested parties.  
  
The play spaces improvement is still on hold until the asset transfer from ESC has taken place.
7. **Draft proposals for improving the open spaces and play spaces in Halesworth** – Cllr Kellett proposed that in principle the Leisure & Environment Committee agrees that it asks HTC for up to £10000 of CIL (Community Infrastructure Levy) money to cover the open/green space plans as started by Cllr Reece.  
**Cllr Moseley will redraft her report to support this proposal and circulate to the committee.**

Cllr Moseley would also like to spend CIL money on large pieces of equipment for play spaces in the town. It was agreed that this should wait until the asset transfer from ESC has taken place.

**8. Woodbridge Meeting** – Cllr Kellett attended this meeting and reported back to the committee. The idea of having an exhibition of renewable energy ideas for householders was discussed. This would be an action for the new working party when it's set up.

**9. Electric Car Charging Points** – Cllr Kellett to check who's land the new charging points in Woodbridge are on.

**10. Natural Flood Management Conference** – Martin Dominic had circulated a report prior to the meeting. The Environment Agency leaflet produced by the Neighbourhood Plan group is to be discussed at the next meeting.

**11. News Items** - None

**12. Correspondence** - None

**13. Date of Next Meeting** – Tuesday 14<sup>th</sup> June 6.30pm