

Assets and Services Committee

**Held on Friday 17th June, 2022 at 10.30pm
Day Centre, London Rd, Halesworth**

Present: Councillors;
A Fleming (Chair), R Lewis, J Mosely, M Took, D Wollweber.

In Attendance: N Rees (Town Clerk), Jo McCallum (ESC)

Minutes

1. **Apologies:** Cllr Dutton
2. **Election of a Vice Chair:** Postponed until the next meeting
3. **Declarations of interest:** None
4. **Minutes:** The minutes of the meeting held on the 9th February, 2022 was accepted as a true record.
5. **Matters arising from the minutes.** Cllr Mosely gave a brief update on the Neighbourhood Plan and confirmed that the 6 week consultation period (regulation 16) begins on June 22nd 2022.
6. **Transfer of Assets:** The Clerk confirmed that the ESC officer handling the transfer of assets confirmed that two occupants of the building currently had leases and these leases would be transferred with the building. This may have effect on what HTC wished to do with the building and also had some repercussions if HTC decided to sell the building. It was **RESOLVED** that a meeting should be arranged with the whole council to discuss this matter and to revisit the terms of the asset transfer. The Clerk would circulate some suggested dates.
7. **Community Centre:** It was noted that Framlingham Town Council had recently secured District Council CIL funds for their community centre so a visit to the town to meet council representatives should be arranged. Jo McCallum offered to arrange the visit. It was also suggested by Jo McCallum, that HTC would benefit from talking to Community Action Suffolk as they had a community hall specialist. It was noted that a professional consultation would be required to provide evidence of the need and purpose of a new community building before an application to ESC to obtain District CIL would be successful. The Committee agreed that in the near future, a community

centre working group, operating at arm's length from the Council, similar to the Neighbourhood Plan Steering Group, should be set up with all interested stakeholders; volunteer groups, churches, Rifle Hall, The Cut, etc.

8. **Street Furniture:** Benches update and options. The Clerk gave an update on the current position and explained that the refurbishment of the benches using recycled plastic continued to cause delays. The Clerk had given an example of the cost of replacing all the benches with new recycled plastic benches (without installation costs) which was approximately £2,250. It was **RESOLVED** that the Committee agreed that new benches would be the best option, despite it costing considerably more but the Committee was not convinced that the example bench would be suitable, ideally this should be a backless bench with arm rests to deter scooters and skateboards in black. Cllr Moseley was also keen to continue the bench design to the Open Spaces improvements, which the Council had already agreed to fund via CIL. The Clerk would research other bench styles and circulate this information to the Committee for a decision.
9. **CCTV (Phase 2) Town Park:** To consider the quotation and options for CCTV coverage in the Park. The Committee were unconvinced that this additional phase of CCTV was necessary. The Committee also agreed that a review of the current CCTV was overdue. The Clerk would prepare a report and try to obtain some definitive crime figures to in order to review the effectiveness of the current system.
10. **Communications:** Newsletter/Budget/ESC officers: The Clerk reported that the free Wi-Fi for the town was closer to being installed. The installation was expected in August. It was confirmed that the Council had agreed to the free Wi-Fi and now ESC had made an agreement with business to host the electricity (at no additional cost) the scheme could go ahead.
11. **Next meeting.** TBC