

Neighbourhood Plan Steering Group

Wednesday 17th November at 6.30pm
Zoom Virtual Meeting

Minutes

There were present: Joyce Moseley (in the Chair), Tony Allen, Keith Greenberg, Charlotte Slater, Anne Fleming and Phillippa Welby (secretary).

1. Apologies EH and JR
2. The Minutes from the meeting on the 20th October 2021 were agreed.
JM thanked AF for her presentation of the Plan to Cllrs on the 1st November. The Plan has now been adopted by Halesworth Town Council.
3. Feedback from Weekend Event – There were 130 visitors to the exhibition in St Mary's Church. The feedback received at the event was in the main positive. Feedback on the plan has started to come in via email, the Google form and hard copy form.
4. Communications Going Forward – The group agreed that regular Facebook updates regarding the plan were the cheapest and most cost-effective way to keep the plan in the front of residents' minds until the referendum, along with using HCN regularly. JM will contact the Beccles and Bungay Journal to get a feature on the Plan in. KG suggested using the timeline like a fundraising thermometer to show residents what stage the plan was at. It could be updated as different stages were met. The end would be the Referendum.
EH, PW and JM to discuss the communication strategy for the next few months incorporating the above ideas.

Post meeting note – JM gave an interview with the journalist from BBJ on 22 Nov.

5. Preparation for Reg 15 submission
JM and CS to meet to go through what is required for the consultation statement. It will comprise a description of all the consultation processes we have gone through as well as our responses to all the comments coming in for the Reg 14 consultation. Given Christmas and the end of consultation being the 17 Dec submission to ESC likely to be early NY.
6. Budget Update – There has been a relatively small overspend on the weekend event which is not covered by the Locality grant. The planning consultant's fees for getting us to Reg 14 stage was higher than first anticipated back in early 2020 and this year's grant cannot be used to cover it. Following discussion with the Clerk he suggested this can be covered by the HTC reserve. There is also a need for a small budget for communications for the rest of the financial year. There are supplies left over e.g., cups, napkins, pens that can be used for the next public event likely to be near to referendum. JM will apply for any appropriate supplementary grant if they become available but this cannot be guaranteed. It was gratifying that the spare cakes from the refreshments were given to the food larder.
7. Date of next meeting – 19th January 2022