

Neighbourhood Plan Steering Group

Wednesday 15th September at 6.30pm
Zoom Virtual Meeting

Minutes

There were present: Joyce Moseley (in the Chair), Anne Fleming, Tony Allen, Keith Greenberg, Charlotte Slater, Emma Healey and Phillipa Welby (secretary).

1. Apologies Jill Reece,
2. Minutes and Matters Arising from the 25th August 2021 – the minutes were accepted as a true record
3. Debrief from HTC presentation – The two chapters had been well received with some helpful suggestions. Actions from the session:
 - To including stats for incoming secondary school children in the report - KG
 - Strategic Gap between Holton and Halesworth. There is commitment from Hopkins to manage this for 20 years - JM to check with Ben Woolnough.
 - To establish whether the Town Park is green space or open space – KG to check with Dickon Povey.
 - To rethink ‘revitalising’ waterways in the Environment chapter - CS
 - KG & JM to work on potential nature reserve piece before plan is published.
 - PW to send through bus to Norwich timetable to JM.

There will be minor changes to the plan after the 29th September but hopefully these should be typo corrections and the like.

4. November Information Session (NP Weekender) – CS & EH have arranged to meet Kelly (Designer) for marketing. TA has completed the key messages task. The PR has been done for the Beccles and Bungay and the HCN.
5. Town Centre chapter – Chris Bowden (Navigus) is now working on this.
6. Update on plan as a whole for HTC presentation and the WMT report
 - front cover - Design number one was agreed on.
 - JM to draft introductory notes for the presentation.
 - The group still needs to decide how to present the final We Made That report to the public. Suggestions have been sent to Councillors Lewis, Wollweber and Dutton. PW has successfully printed off a hard copy but it needs to be A3 so the detail on the maps is legible.
 - The list of stakeholders to whom the plan has to be sent to is still needed – JM to remind Dickon Povey to send it through.
7. Clarification on Local Plan insertions in the plan – This was resolved.
8. Date of next meeting – 20th October