

Neighbourhood Plan Steering Group

**Wednesday 16th June at 6.30pm
Zoom Virtual Meeting**

Minutes

There were present: Tony Allen, Keith Greenberg, Joyce Moseley (in the Chair), Charlotte Slater, Emma Healey, Cllr Jill Reece and Phillippa Welby (secretary).

1. Apologies – Cllr Fleming
2. Minutes and Matters Arising from the 25th May 2021
JM to chase Stephanie Baxter (ESC) regarding older people's housing survey.
3. Debrief and next steps on Town Centre Connectivity – There were 21 attendees to the walkabout and reasonably positive feedback was received. WMT has received 40 responses to the survey so far which they have stated as a good response compared to some of the consultations they have undertaken in the past. The survey results will be written up for the presentation to HTC on the 7th July.

Draft plan for October public consultation – The potential date for this was decided on as the 6th and 7th of November between 10am – 2pm. The group will work on how to present the information in a creative and meaningful way to the public. CS suggested consulting Kel Creative about how best to represent the information.

EH to check availability of St Marys.

JR and JM to discuss key messages for plan for the booklet.

CS to follow up school consultation.

4. Communications – **EH to draft next article/report for HCN including a follow up to the walkabout and make it clear that this is one small part of the overall plan.**
5. Revised schedule of presentations to HTC – The whole group will try to attend each presentation to HTC with the leads of each section taking each session.
6. Update on policy areas
Environment – CS and KG are waiting for clarification from Dickon Povey regarding Millennium Green being designated as a Local Green Space. The questionnaire for Millennium Green is ready to gather evidence.

Housing – Chris Bowden has shortened the housing chapter but there are still a couple of things JM needs to discuss with him especially about housing provision for older people.

The evidence on viability to increase the number of rental properties on new developments from 50% to 60% is not enough to support this as a policy.

There are now 2 policies and 2 action points in this section. It will be presented to HTC on the 30th June.

Economic Development – this section is finished and ready to present to HTC on the 30th June.

Infrastructure – 4 key policies are taking shape in this section, along with other action points.

Heritage and Design – Barnaby Milburn has sent JM a response to the design codes. **JR to find out how many listed buildings are in Halesworth.**

Movement – First draft submitted to Chris Bowden for comment.

AF to arrange a meeting for Blyth Mews residents regarding possible reroute of NCR 1.

Town Centre Connectivity – **JR and KG to contact Beccles Town Council regarding free parking at the station.**

7. Funding update – The general locality grant has been approved. JM still waiting to hear regarding the High Street specialist one.
8. Date of next meeting 21st July 2021