

Neighbourhood Plan Steering Group

Wednesday 21st April at 6.30pm
Zoom Virtual Meeting

Minutes

There were present: Cllr Tony Allen, Keith Greenberg, Joyce Moseley (in the Chair), Charlotte Slater, Emma Healey, Phillippa Welby (secretary).

1. Apologies – None.
2. Minutes and Matters Arising from the 17th March 2021
Photos – each section of the plan needs a file with the photos to be included.
Conflicts of Interest – KG and EH gave theirs to PW to be included on the sheet and then published on the HTC website.
The We Made That consultation and introductory chapters of the plan presentation to HTC went well.
3. Public Consultation – It was decided that the public information session regarding the plan will be held on Thursday 8th July at 7pm and will be held in St Marys Church with the ability to live stream as well as 50 people in attendance in the church, following Covid guidelines and providing the restrictions continue to relax. The session will consist of a slide show and a Q&A.
EH to check the availability of the church and to consult Jane Held regarding live streaming.
Next month – content of presentation on agenda.
4. Community Centre- **JM to contact Ben Woolnough at ESC about his view on including a community centre in the Neighbourhood Plan despite it already being in the Neighbourhood Plan.**
5. WMT stakeholder and public meetings
The following meetings are scheduled to discuss the Connectivity Project.
22nd April - officers from ESC & SCC
26th April – key stakeholders in town
10th May – public webinar with Q&A.
WMT will provide posters/adverts for the public webinar
PW to publicise on FB, Twitter and HTC website.
6. Progress and Activity on Policy Areas
 - Environment – **CS to pull this section together in a format acceptable to Chris Bowden at Navigus.** There has been 57 responses so far to the play spaces questionnaire from the primary school.
 - Housing – The plan would like to seek an increase in the level of affordable housing in future developments in Halesworth from the 30% in the Local Plan. ESC has stated they don't think the viability to do this is there. **KG is waiting to hear from Dickon Povey (ESC) with advice on whether this is worth pursuing any further.**
EH to look at Housing chapter and give a view on evidence sited.

- Economic Development – **JM to contact CB about the differences between Station Yard, the Maltings and Kings yard and also to change the Hammonds site designation.**
JM & TA to go through this chapter with PW to decide on photos.
 - Community Infrastructure – KG has nearly completed this section. **He will check the source of the graphs contained in it with CB.**
He has arranged a meeting with Seckford Trust regarding the possibility of providing a school in Halesworth and with Suffolk Wildlife Trust on site of the potential wilderness area.
 - Heritage and Design – **JM has a meeting with Barnaby Millburn on the 12th May regarding the design codes.**
 - Movement – The evidence has been collected; this now needs writing into a narrative.
 - Town Centre – JM has found a grant from Locality to achieve physical changes to the town e.g., redeveloping buildings is available. This could be used on signage in the town in conjunction with People & Places. **JM to investigate and apply for High Streets and Social Infrastructure Support**
7. Next Presentation to HTC – will be after May and include the next sections that are near to completion – economic development and housing.
 8. Report to Annual Parish Meeting - **JM to write a short progress report for this meeting on the 29th April. CS to assist.**
 9. Budget update – There is around £400 to return to Locality of unused grant. **JM will discuss with HTC Clerk to see whether there is money in the budget to cover the public information session (estimated at £1500) or whether another grant application to Locality will need to be made.**
 10. Date of next Meeting – 19th May 2021 – the Neighbourhood Plan group will continue to meet via Zoom.