



HALESWORTH TOWN COUNCIL

ABP COMMITTEE MEETING

(AMENITIES, BUILDINGS & PARKS)

MONDAY 22nd February 2021 AT 10am BY ZOOM VIDEO CONFERENCE

In accordance with (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

Present: Councillors;

T Allen, A Dunning, P Dutton (Vice-Chair), A Fleming (Chair), R Lewis, J Reece, D Thomas, M Took, D Wollweber.

In Attendance: N Rees (Town Clerk)

Minutes

1. Apologies: Cllrs; T Allen & J Wagner
2. Declarations of interest: Cllr Dunning (Council appointed rep) and Cllr Took (Trustee) for the Day Centre.
3. Minutes: The minutes of the ABP Committee meeting held on the 22nd January, 2021 was accepted as a true record.
4. Matters arising from the minutes: It was confirmed that the demolition cost was not included in the most recent offer from ESC nor was the costs of the maintenance on the Open spaces. These matters had been raised with Angus Williams (ESC) and he was currently investigating whether a revised offer would be made. Another meeting with Angus was scheduled for Friday 26th February and Cllrs; Fleming, Wollweber and Lewis would be attending and would report back.
5. Update from ESC: There had been no further progress from ESC with regard to amending the offer from ESC since the last meeting but it was hoped that the next meeting with Angus (as noted above) would progress matters further.
6. Action List: Review of Peter's Action List (Route Map): After the Clerk had pointed out some amendments required about what had been formally agreed it was then RESOLVED that the Committee agreed the Action List for the purpose of an aide-memoire. Following on from this decision it was then agreed that the Clerk would contact ESC to obtain the name of their arborist in order to discuss the commission of a comprehensive tree report for the Town Park and any of the relevant open spaces. The Committee agreed that this work should be undertaken by a qualified professional.
7. Surveys: To consider any additions to the brief for the condition surveys: It was noted that the condition survey from the Morton Partnership did not include plumbing, heating and electrics. It was agreed that the Clerk would be able to contact local companies to undertake a check on these services but would first request that ESC provides any recent reports on these services.

It was also agreed that the Clerk would request the latest play equipment safety reports for all the play areas being transferred from ESC/Norse.

8. London Rd Building

- a) To receive some initial layout ideas from a local contractor: The Committee received the draft ideas for converting part of the building to residential and for moving the Clerk's office downstairs. It was agreed that more options should be investigated and also to determine the future plans of the occupants; the Day Centre and Halesworth Volunteer Centre as this would form an integral part of any future changes to the building.
 - b) To consider engaging an Architect to offer further options: the Committee agreed with the suggestion by the builder that it would be beneficial to obtain some further sketch ideas from a local Architect; the Clerk would initially contact Alan Stannard as the Committee agreed he would be ideal for undertaking this work.
9. Solicitor: To consider other solicitors for conveyancing. The Clerk reported that he had contacted three solicitors and was currently waiting for quotations to present to the Finance Committee to consider.
10. Day Centre & HVC: Sharing future plans & arranging consultation. It was agreed that the Clerk would set up a meeting with HVC and the Day Centre as soon as convenient.
11. Correspondence: None
12. News Items: Cllr Reece reported that the Environment Committee's consultation of the open spaces in the town would be complete by the 10th March