

## Neighbourhood Plan Steering Group

Wednesday 16<sup>th</sup> December at 7pm  
Zoom Virtual Meeting

### Minutes

There were present: Cllr Tony Allen, Keith Greenberg, Emma Healy Barnaby Millburn, Joyce Moseley (in the Chair), Charlotte Slater, Phillippa Welby (secretary) Chris Bowden (Navigus)

1. Apologies – None as everyone was present.
2. Review of first draft of NP – JM welcomed Chris Bowden from Navigus who proceeded to take the group through the first draft of the plan. He hoped that the draft would give the group a feel for the general shape of the plan.  
JM asked if it was possible to weave the objectives into each chapter introduction.  
Tasks to complete:
  - Brief explanation of engagement for plan – **CS to complete.**
  - Photos for plan
  - SWOT analysis (2.14) – What are the key issues in town? – This does not need to be pages.
  - Challenges – Go through in detail and decide whether the group agrees on these.
  - Given the late feedback received from the Southwold Railway group, this should be made reference to in the plan, **JM to contact group.**

The group then went through the policies.

Number one – Environment.

CS now has a to-do list from CB's feedback. CB stated that terminology is key in this instance as there is a myriad of terms for 'green spaces'.

Designation of Millennium Green was discussed. It was decided that a meeting with the Trustees would prove useful. CB asked that the boundaries of the Green were marked on a map for the plan.

Flooding – CB reminded the group that the NP cannot solve flooding issues but in this section potential actions can be discussed and then one area focussed on as a priority for investment/CIL spend. This would not be a policy but would still be embedded in the plan and would carry weight.

Number two – Housing – Still work to do on this objective.

Number Three - Economic Development - JM asked how the Plan could create a policy to attract the creative industries to Halesworth. CB advised to gather as much evidence to support this. JM has spoken to local artists about flexible workspaces. She is also talking to Artstation in Saxmundham.

Number four – Community and Sport – JM talked about the Apollo Centre and putting an action point in the plan for youth provision. Secondary education was discussed. Evidence is key to then be able to allocate land for a possible school. This should be kept open as a policy as it also relies on an academy or trust to provide the school.

Number five – Built Environment – CB reminded the group that photos are key in this objective to support policy making. **JM to check with Dickon Povey (ESC) on listing the library as a ACV (Asset of Community Value)**

Number six – Transport infrastructure – Navigus can provide base maps in order for **JM to draw the proposed new routes** on which can then be turned in to professionally drawn maps by Navigus.

If the Plan includes definitive new routes as policies, then landowners' permission must be gained. Better to present them as broad/indicative routes as possible actions.

Number Seven – Town Centre Integration – KG and JM had a three hour walkabout with We Made That consultants drawing possible connective routes in the Town Centre.

3. Minutes and Matters Arising from 18<sup>th</sup> November 2020 – The minutes were agreed.
4. Masterplanning – JM has discussed the budget with We Made That for this and is waiting for a quote. There is another grant to apply for from Groundwork which JM is working on.
5. Reports from any other activities – CS gave an update on the survey results
  - 80% of the 108 responses agree with the V&Os
  - 90% would still like to live in Halesworth in 15 years time
  - 86% would recommend to family and friends.

**CS will download the comments part of the survey and share with the group.**  
**EH will write an HCN article by the deadline of 6<sup>th</sup> January thanking residents for filling in the form.**
6. Budget update – already covered in other parts of the meeting.
7. Comments from the group – JM has received an offer from Cllr Goldson to part pay for a circular walks map. **PW to discuss with Clerk how to receive the funding.**

Dates of next meetings: 20<sup>th</sup> January.