

Neighbourhood Plan Steering Group

Wednesday 21st October at 7pm
Zoom Virtual Meeting

Minutes

There were present: Cllr Tony Allen, Keith Greenberg, Emma Healy Barnaby Millburn, Joyce Moseley (in the Chair), Charlotte Slater, Phillippa Welby (secretary)

1. Apologies – Everyone was present.
2. Minutes and Matters Arising from 16th September 2020 – Agreed but Clerk to remove reference to CLT meeting as not required.
JM and CS have had a useful meeting with Chris Bowden (Navigus) especially on policies. He will attend the group's December meeting.
3. Government White Paper – Locality have drafted a letter to be sent to MPs. **JM to personalise and send to Therese Coffey MP.**
4. Consultation/Leaflet/questionnaire arrangements – The group thanked CS and Kelly the designer for their work on the leaflet and EH for her article in the Community News.
PW to take some leaflets from the boxes before they go to Royal Mail for distribution. PW to also send a copy of the leaflet to Stuart Halsey, Cheryl Willis, Dickon Povey, Tony Goldson and Alison Cackett.
The leaflets are due to be delivered to every household in Halesworth week beginning 9th November before this the NP posters will be displayed in the Thoroughfare noticeboard.
JM to meet with PW 9.30am 28th Oct to work on the display. KG will also contact the library to see if they would display the posters. CS will order two sets of the posters from Kelly. EH will design a teaser line to accompany the poster referring to the leaflet.
5. Objectives – update of activity and next steps. See leaflet for revised objectives.
 - Objective 1 – CS and KG have had a productive meeting and identified two main strands of the policy. They would like to form a working group with the Chair of HTC's Environment Committee.
KG has received information from Suffolk Wildlife Trust, he will go through it for the next meeting. He has also spoken to them about the potential wildlife area south of Halesworth and been given a contact. **KG will contact current owners of the land and SWT contact.**
JM asked if they had the definitive list of green spaces in Halesworth. **CS to contact Cllrs Dutton and Wollweber to check.**
 - Objective 2 – TA has spoken to Durrants and Musker McIntyre. The estate agents confirmed that demand for properties is currently high. Mainly due to stamp duty holiday and Covid 19 making people reevaluate where they live. Bungalows are highly sort after. **TA to contact Housing Associations. EH will contact ESC housing dept and Hopkins Homes.**

EH would like to ask CB if it's possible to influence future social housing within a NP.

- Objective 3 – CB has seen the policy and thinks it's sufficient.
JM still to see other car dealers in town
Miles Ward Court planning application has been turned down. This will now be designated in the NP along with the station site.
 - Objective 4 – KG has made contact with the Seckford Trust – waiting for a reply. CB has said that schools are difficult for an NP to influence. The future of the Apollo youth centre should also be made reference to in a policy, along with the Community Centre planned for the Diary Farm site.
A lot of the green space work in this objective is covered in objective one.
 - Objective 5 – BM to work on designation of the Maltings as a historic asset. BM is also compiling a list of special buildings in the town and key views.
 - Objective 6 – There is another cycling group meeting 4th November.
JM still to contact disability groups regarding accessibility in town.
Buses can be referenced in an NP but can't influence as funding is from a national level.
 - Objective 7 – The tenderers' interviews are on the 5th November.
6. AECOM Site Assessment & Options package – the group is still waiting for the final version of the site assessment.
JM to talk to Locality regarding a grant for Masterplanning.
HTC are supportive of having a Master Plan of the town made.
 7. Thoroughfare Connectivity Project Feasibility Study – covered in Obj 7
 8. Long term car park site – **BM will arrange a meeting for the developer of the Long Term Car park site to meet with TA and JM.**
 9. Briefing of HTC on NP processes – JM has sent her draft report to the group. This will be sent to Cllrs when finalised. There will be a meeting before the main Town Council meeting with Cllrs Wollweber, Lewis and Dutton. JM and CS will have a slot in the Main Council meeting on 2nd November.
KG to send JM figures/monetary examples.
 10. Feedback from ESC planning committee – Chediston Street was approved by the planners and MWC was not.
 11. Budget update – **PW to get budget update and circulate to the group.**
 12. Comments from the group - None

Dates of next meetings: 18th November, 16th December (Chris Bowden to attend), 20th January.