

Neighbourhood Plan Steering Group

Wednesday 1st July 2020 at 7pm
Zoom Virtual Meeting

Minutes

There were present: Cllr Tony Allen, Emma Healy, Barnaby Millburn, Joyce Moseley, Charlotte Slater, Keith Greenberg (in the Chair), Phillippa Welby (secretary)

1. Apologies – None received.
2. Minutes from the previous meeting 17th June 2020 (NP Objectives only) – The minutes were agreed with a correction regarding the maps of existing walks in Halesworth.
3. Matters arising from the minutes (NP Objectives only)
Action: PW still check ESC Council owned garages.
Action: BM still to review figures connected to education.
JM & EH both asked to what extent could the Patrick Stead hospital be designated within the Neighbourhood Plan.
Action: KG/JM to consult Chris Bowden as part of wider range of issues in due course
TA has opened a 'room' off the Halesworth Community Voice to discuss cycling and walking in Halesworth. Just waiting for the admins to approve it.
Action: TA & JM to discuss the questions for this.
4. Objectives / Policy development – progress update from task leaders

OBJ 2 – Housing

EH still has work to do with this especially drawing out information from the Housing Needs Survey. She identified a need to talk to developers about the 'need' for five bedroom houses. She also sited Holmere Drive as a successful example of a good development in contrast to elsewhere in Halesworth.

Action: EH to identify action points and to arrange a meeting with the assistants on this objective to share the research needed out.

OBJ 3 – Employment opportunities

Action: EH to send JM contact details for Spectra.

Action: BM to look at economic reports on Suffolk County Council, East Suffolk Council and Local Enterprise Partnership to extract useful evidence for Halesworth's needs.

JM reported on the Chair of Holton Village hall who was about to launch a shared enterprise zone in the hall (desk space to rent on a casual basis) before lockdown. Would this work somewhere in Halesworth especially now more people are working from home without the necessary space. BM had spoken to Durrants who confirmed a lack of serviced office units in Halesworth.

Action: JM to contact the owners of the station units site for a discussion regarding the possible future development of them.

Action: JM is meeting owners of the Kings car dealership site for further discussions. It will be possible to inform Chris Bowden (Navigus) that the group would like to designate these sites for economic use and mixed use respectively.

Under this objective JM would also like to register the Maltings building as an historical asset.

Action: BM suggested a change to the headings in the objectives – to ‘identify’ rather than to ‘develop or provide’. JM to amend.

OBJ 5 – Halesworth’s built environment

The developer of the long term carpark will meet with the HTC and NP group.

The AECOM site assessment report might say something useful on the different sites.

Action: BM to look at the AECOM Design Codes report and glean possible policies from this.

6 & 7 – Transport & Connected Town

The group agreed to combine these objectives.

The group also agreed that mobility scooter access should be included.

Action: PW to send original bus hub plans to the group.

JM asked whether it would be possible to combine objectives one and ten.

Action:- Group to discuss at the next meeting

The group decided to concentrate on Housing and Waterways next meeting.

Action: PW to send HTC river report to EH

Action: The group will update each objective and send to PW who will compile a final version and send to the group. This will be sent to CB for comments.

Action: KG will send CB’s last email regarding the formation of policies to the group for reference.

5. Long term car park site (incl. potential conflict of interest) (BM) –Covered above.
6. Date of next meeting – **Tuesday 14th July** 2020 @ 7 pm