HALESWORTH TOWN COUNCIL

FINANCE & PERSONNEL COMMITTEE MEETING

To members of the Finance & Personnel Committee: You are hereby summoned to attend a meeting on Monday 27th July at 6.00pm by Video Conference in accordance with the latest emergency legislation (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

Members of the public and the Press are welcome to attend the meeting (virtually) by contacting the Clerk on clerk@halesworthtowncouncil.org.uk.

Yours faithfully

N.J.Rees
Town Clerk

AGENDA

1) Apologies.

2) Declarations of Interest: To receive declarations for pecuniary & non-pecuniary interests.

3) Minutes: To approve the report of the Finance & Personnel Committee meeting held on Wednesday the 15th June, 2020

4) Matters arising from the minutes.

5) Finances:
   a. To receive the monthly report of expenditure against the budget.
   b. To review the budget/reserves for the website upgrades being considered by the Communications Committee.

6) Grants: To consider the following grant applications:-
   a. Halesworth Community Transport

7) To review the following:
   a. Market Rents
   b. Allotment rents
   c. Station Building rent

8) Relief Scheme: To review the current expenditure, whether shops require topping up and whether to extend the scheme.

9) Purchase of Union Jack flag: To consider the options for the purchase of a Union Jack Flag required for major civic events.

10) Town Park equipment:
   a. To consider options for improving the play equipment in the Town Park.
   b. To consider options for purchasing a water fountain in the Town Park.

11) Road Closure: Exploring cost options on maintaining the current (or similar) road closure in the Thoroughfare after the initial period ends and for the future.

12) Audit: To review the external auditor's report (if available).

13) Correspondence:

14) News Items: To consider any items for the website / newsletters.

15) Staff matters:

16) Accounts for Payment: To consider the list of accounts for payment.