



## Communications Committee Zoom Teleconference 17<sup>th</sup> April 2020

### Minutes

Present: Cllr A Dunning (in the chair), Cllr M Took, Cllr J Reece, Cllr K Prime, Cllr D Wollweber, Cllr T Allen.

In attendance: Cllr D Thomas, Cllr A Fleming, Cllr J Wagner, Cllr R Lewis, N Rees (Clerk) and P Welby (Assistant Clerk).

- 1. Apologies** Not received from Cllr B Chadwick.
- 2. Declarations of interest:** None received.
- 3. Minutes of previous meeting** – The minutes for 20<sup>th</sup> January, 2020 were agreed. Proposed by Cllr Wollweber and seconded by Cllr Reece. All agreed.
- 4. Matters arising from the Minutes** – There were none.
- 5. Terms of Reference-** Cllr Dunning would like to ensure the committee meets regularly to keep the flow of the information and decisions moving forward.
- 6. VE, VJ Day and Death of a Monarch** – All events have been cancelled but Cllr Dunning would still like to mark the occasion if possible. She has asked Cllrs to forward any ideas to her. Cllr Wollweber suggested that residents decorate their houses and that a community clap could be organised on Friday 8<sup>th</sup> May (like the clap for carers on Thursdays).  
In light of the C19 situation, the protocol for the ‘death of a monarch’ is on hold. SCC will keep the Council updated.
- 7. Tamsyn Imison Community Project Award** – This has been postponed until next year.
- 8. Meet your Councillors (brought forward from January’s meeting)** – This will be looked at again at a later date.
- 9. Creation of banners** – The banners are up on the scaffold round the fire damaged building and have received positive feedback from the public.
- 10. Covid 19 – Postcards, Business Support** – The postcards from the Volunteer Centre have been delivered to all households. Thank you to all the volunteers that gave up their time to deliver them.  
The Council’s own voucher scheme is almost ready to begin. This has been set up to enable those who are struggling due to the current situation to receive financial help towards fresh fruit and vegetables and meat. Cllr Wollweber’s letter has been circulated to all Cllrs and any suggested amendments should be made by Monday.

One suggestion was that how to apply needs to be made simpler and less wordy. There is a Finance meeting on Wednesday to finalise any last details. Once this has been finalised it will be advertised on all the Council's usual outlets.

**11. Councillor Communications (general)** – The Zoom teleconferencing has worked well for this test meeting. The Clerk's office is looking in to buying the full version. This will be discussed at the Finance Meeting on Wednesday. The new legislation that allows Councils to meet remotely may not be withdrawn and this could be a useful tool in the future. All Cllrs are now able to access the technology and attend virtual meetings. It was decided to publish the Zoom link on the Finance agenda for next week as a test run for enabling the public to attend without having to ask for the link from the Clerk's Office.

**12. Website/Mailing list/Facebook/Twitter** – The Council's voucher scheme will be published as soon as it is finalised. The business list needs updating as for example the Seashell fish & chips are no longer taking telephone orders and the greengrocers are no longer opening the shop but still doing deliveries. Clerk to update.

Cllr Dunning asked the Clerk to make the Covid information more visible on the website homepage.

Cllr Prime asked that the postcard was reposted on Facebook and Twitter as a reminder.

Cllr Allen asked whether lamppost banners would be a possibility in the town. Cllr Dunning referred him to SCC Highways.

Cllr Wollweber informed the committee about the Suffolk libraries website that enables people to read newspapers and magazines. It was agreed that a webpage could be created on the Council website informing residents about possible recreational information.

**13. Correspondence** – There was none.

**14. Date of next meeting** - TBA