



# HALESWORTH TOWN COUNCIL

Waveney Local Office  
London Road  
Halesworth

To members of the Council: You are hereby summoned to attend the monthly meeting of Halesworth Town Council which will be held on Monday 2<sup>nd</sup> March, 2020 at 7.00 p.m. in the DAY CENTRE ROOM, Ground Floor, at the above address.

Members of the public and the Press are welcome to attend and may ask questions on Agenda items in the Public Session, otherwise they are respectfully requested to remain silent during the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N.J. Rees'.

N.J.Rees  
Town Clerk

## AGENDA

1. Apologies:
2. Declarations of interest: To receive declarations for pecuniary and non-pecuniary interests
3. Minutes: To confirm as a true record the minutes of the monthly meeting held on 3<sup>rd</sup> February, 2020.
4. Matters arising from the Minutes:
5. Chair's Report: To receive a report for February
6. Public Session: [15 minutes on matters relating to the town]
7. Reports on meetings and events attended by Council representatives:
8. District & County Reports: To receive any reports.
9. Financial Matters:
  - a) To receive the report of the meeting held on the 17<sup>th</sup> February, 2020.
  - b) To consider the recommendation that the Council approved the Elephant Wi-Fi scheme for the town at no cost for a period of three years.
  - c) CIL: To consider the Finance Committee's recommendation that an informal group should meet before the Finance meeting every month at 5.45pm. All councillors would be invited to attend
  - d) To consider the Committee's recommendation that the Council takes on more responsibility for providing assistance for events involving our twin towns of Eitorf and Bouchain and to create a reserve at the end of this financial year to allow for any future engagements and also to include a line in the budget when this reviewed in November 2020
  - e) Additional bank signatories required.
10. CCTV Working Group:
  - a) To consider approval of the revised quotation for CCTV for the Thoroughfare & Market Place only.
  - b) To consider approval of the costs for the planning applications required for the above.

11. Planning Committee:
  - a) To receive a report on the meeting held on Monday 28<sup>th</sup> February 2020.
  - b) Update on Miles Ward Court
12. Neighbourhood Plan Steering Group: To receive a report on the meeting held on the 18<sup>th</sup> February, 2020
13. Environment Committee:
  - a) To receive the minutes of the meeting held on the 24<sup>th</sup> February, 2020
  - b) To approve the Terms of Reference
14. Standing Orders: To review the current Standing Orders
15. Maintenance: Bus shelters
16. Correspondence:
  - a) Notification of road closure (Antique's Street Fair)
  - b) Concerns over pollution from Lloyds Mobile Bank
  - c) Old Print Works – contact details
17. Items for the Website/Noticeboard/Newsletters/Library.
18. Accounts for Payment: To approve the accounts for payment.
19. Staff Reviews: To consider any recommendations from the Finance Committee