



# Halesworth Town Council

Deputy Town Clerk: Phillipa Welby  
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**To members of the Assets and Services Committee:** You are hereby summoned to attend a meeting on **Wednesday 20<sup>th</sup> November 2024** at **10:30am in the Council Chambers, downstairs, London Rd, Halesworth.**  
**Members of the public and the Press may attend the meeting.**

P Welby  
Deputy Town Clerk

## AGENDA

- 1. Apologies**
- 2. Declarations of interest:**
- 3. Minutes:** To review the Assets and Services Committee minutes of the meeting held on the 16<sup>th</sup> November 2024.
- 4. Budget**
- 5. Asset Transfer** - update
- 6. HTC Play Area** – Jane Kircher repairs – scope of work – in principle decision.
- 7. Community Hub**
- 8. Market** – any updates
- 9. Museum Building** – Lease negotiations update.
- 10. War Memorial** – update of work due
- 11. Work Plan** – Monthly update
- 12. Date of next meeting** – 18<sup>th</sup> December 2024