



Halesworth Town Council

Deputy Town Clerk: Philippa Welby
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To members of the Assets and Services Committee: You are hereby summoned to attend a meeting on **Wednesday 19th June 2024** at **10:30am in the Council Chambers, downstairs, London Rd, Halesworth.**
Members of the public and the Press may attend the meeting.

P Welby
Deputy Town Clerk

AGENDA

- 1. To elect a Vice Chair**
- 2. Apologies**
- 3. Declarations of interest:**
- 4. Minutes:** To review the Assets and Services Committee minutes of the meeting held on the 15th May 2024.
- 5. Asset Transfer**
 - a. update**
 - b. Play equipment surveys**
 - c. Accessible Toilet signage**
- 6. Swan Lane Play area** – equipment survey results
- 7. Community Hub** – update
- 7. Day Centre** – update from trustee meeting
- 8. War Memorial** – update on remedial work
- 9. Museum Building** – report from meeting with Transport UK
- 10. Work plan 2024:** Monthly review
- 11. Communications/News:**
- 13. Next meeting: Wednesday 17th July 2024**