



Halesworth Town Council

Assistant Town Clerk: Phillippa Welby
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To members of the Assets and Services Committee: You are hereby summoned to attend a meeting on **Wednesday 17th April 2024** at **10:30am in the Council Chambers, downstairs, London Rd, Halesworth.**
Members of the public and the Press may attend the meeting.

P Welby
Deputy Town Clerk

AGENDA

- 1. Apologies:**
- 2. Declarations of interest:**
- 3. Minutes:** To review the Assets and Services Committee minutes of the meeting held on the 20th March 2024.
- 4. Asset Transfer:** legal and ESC – HTC pre transfer requirements
- 5. Community Hub** – consultant tender update
- 6. Market** – Suffolk Market Events update
- 7. Day Centre** - update
- 8. London Rd Building:** Clerks Update on:-
 - a) External improvements – window repairs, external window renovation.
- 9. Allotments** – updates
- 10. Museum Building** – update of progress
- 11. Work plan 2024:** Monthly review
- 12. Communications/News:**
- 13. Next meeting: Wednesday 15th May 2024**