

## **Assets and Services Committee**

**To Asset & Services members:** You are hereby summoned to attend a meeting on **Wednesday 19th July, 2023 at 10.30am in the Chambers, London Road, Halesworth**

Members of the public and the Press may attend the meeting

Yours faithfully



N.J.Rees  
Town Clerk

### **AGENDA**

1. **Apologies:**
2. **Declarations of interest:**
3. **Suffolk Markets:** Suffolk Markets attending to discuss its report with the Committee
4. **Minutes:** To review the Assets and Services Committee minutes of the meeting held on the 21<sup>st</sup> June 2023.
5. **Matters arising from the minutes:**
6. **Work plan 2023:** Monthly review
7. **Community Hub:** Update
8. **Asset Transfer:** Clerk's update.
9. **London Rd Building: Clerks Update on:-**
  - a) **Internal improvements:**  
Building works quotations
  - b) **External improvements** – window repair options / quotations
10. **Allotment Management & Allotment Fencing:** Clerk's update on:-
  - a) Saxons Way allotment fencing: Awaiting quote
  - b) Proposals to reduce waiting lists & easy maintenance options
11. **Litter bins:**
  - a) Dog waste bin request (Norwich Road) Update
  - b) Litter bins complaints (opposite The Angel PH)
12. **Communications/News:**
13. **Next meeting:**